

JOSHUA WATER CONTROL DISTRICT
BOARD OF SUPERVISORS'
MONTHLY MEETING AGENDA FOR
OCTOBER 10, 2017 at 9:00 A.M.
MEETINGS ARE HELD AT THE JOSHUA OFFICES
12008 N.E. HWY. 70, ARCADIA, FLORIDA
MEETINGS ARE OPEN TO THE PUBLIC
District's website: districtsapecial.org/jwcd

BOARD OF SUPERVISORS

Mr. Jerry Newlin, President
Mr. Richard Strickland, Supervisor
Mr. Donald Hovey, Supervisor

FIELD SUPERVISOR

Mr. James Shattles

DISTRICT MANAGER

Ms. Dana Clement

- 1) **PRESIDENT, CALL MEETING TO ORDER**

- 2) **OLD BUSINESS**
 - a. Approve the minutes of the August 8, 2017, annual/bi-monthly meetings.
 - b. Other.

- 3) **ENGINEER'S REPORT**
 - a. Discussion.

- 4) **ATTORNEY'S REPORT**
 - a. Discussion.

- 5) **DISTRICT MANAGER'S REPORT**
 - a. Ratification of general insurance coverage for 2017/2018, with Egis Insurance & Risk Advisors.
 - b. Sale of tractor, Mott's Auction, September 2017, \$1,800.00.
 - c. Effects of Hurricane Irma.
 - d. Rule (10), Sick Leave, amendment to Employee Handbook.
 - e. Next meeting is January 9, 2018.
 - f. Other.

**JOSHUA WATER CONTROL DISTRICT
BOARD OF SUPERVISORS'
MONTHLY MEETING AGENDA
OCTOBER 10, 2017**

6) **SECRETARY/TREASURER'S REPORT**

- a. Financial reports for August 9, 2017 through September 30, 2017, and October 1, 2017 through October 10, 2017.
- b. Other.

7) **SUPERVISOR'S FIELD REPORT**

- a. Field reports for August and September 2017.
- b. Other.

8) **CALL FOR NEW OR OTHER BUSINESS**

- a. Other.

9) **SUPERVISOR'S COMMENTS**

- a. Discussion.

10) **CALL FOR PUBLIC COMMENTS**

11) **PUBLIC NOTIFICATION**

“Pursuant to Section 286.0105, Florida Statutes, if any person decides to appeal any decision made by the District with respect to any matter considered at this meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.”

12) **ADJOURNMENT**

JOSHUA WATER CONTROL DISTRICT
ANNUAL LANDOWNERS' AND MONTHLY MEETING'S MINUTES
FOR AUGUST 8, 2017

Website: districtsapecial.org

DRAFT

BOARD OF SUPERVISORS

Mr. Jerry Newlin, President
Mr. Donald Hovey, Supervisor
Mr. Buddy Strickland, Supervisor

DISTRICT MANAGER

Ms. Dana Clement

FIELD OPERATIONS SUPERVISOR

Mr. James Shattles

OTHERS PRESENT

Ms. Melenia Watson, JWCD

1) PRESIDENT, CALLS ANNUAL LANDOWNERS' MEETING TO ORDER

Mr. Newlin called the August 8, 2017, Annual Landowners' Meeting to order at 1:00 p.m.

The JWCD meetings are held in the JWCD District office located at 12008 N.E. Hwy. 70, Arcadia, Florida, and are open to the public.

2) MEETING ANNOUNCEMENT

a) SECRETARY READS NOTICE

Ms. Clement asked to waive the reading of the notice and stated that the meetings were advertised two times, pursuant to Florida Statutes, on July 21, 2017 and July 28, 2017, and in addition, the meetings were advertised on the District's website.

Mr. Strickland made a motion to waive the reading of the advertisement. Mr. Hovey seconded the motion and the motion passed unanimously.

3) ELECTION OF CHAIRPERSON & SECRETARY TO CONDUCT MEETING

a) LANDOWNERS ELECT CHAIRPERSON AND SECRETARY

Ms. Clement made a motion to elect Mr. Newlin as Chairperson and Secretary to conduct the Annual Landowners' Meeting. Mr. Strickland seconded the motion and the motion passed unanimously.

JOSHUA WATER CONTROL DISTRICT
ANNUAL LANDOWNERS' MEETING &
MONTHLY MEETING
AUGUST 8, 2017

4) **CALL FOR PROXIES**

a) **CHAIRPERSON DECLARES A QUORUM**

Mr. Newlin declared that a quorum has been met.

5) **ELECTION OF ONE SUPERVISOR**

a) **TERM EXPIRATION, MR. DON HOVEY**

Ms. Clement said that Mr. Hovey's term as supervisor has expired and called for nominations for a supervisor to serve the 2017-2020 term.

b) **ELECT ONE SUPERVISOR**

Mr. Strickland nominated Mr. Hovey. Ms. Newlin asked if there were any other nominations, and there being none, Mr. Strickland made a motion to close the nominations. Mr. Newlin seconded the motion.

Mr. Newlin said that Mr. Hovey was nominated by acclamation to serve as supervisor from August 2017 through August of 2020.

c) **OATH OF OFFICE**

Ms. Clement administered the oath of office to Mr. Hovey.

Mr. Hovey executed the oath of office which was submitted to the secretary for the District's records.

6) **ADJOURN ANNUAL LANDOWNER'S MEETING**

Mr. Newlin stated there being no other business to be brought before the supervisors, the meeting was adjourned at 1:04 p.m.

7) **PRESIDENT CALLS MONTHLY MEETING TO ORDER**

a) **MR. NEWLIN CALLS THE BI-MONTHLY MEETING TO ORDER**

Mr. Newlin called the JWCD meeting to order at 1:04 p.m.

b) **ELECTION OF A NEW PRESIDENT FOR 2017/2018**

Mr. Strickland nominated Mr. Newlin to serve as president of the Board of Supervisors for fiscal year 2017/2018. Mr. Hovey seconded the motion and the motion passed unanimously.

JOSHUA WATER CONTROL DISTRICT
ANNUAL LANDOWNERS' MEETING &
MONTHLY MEETING
AUGUST 8, 2017

c) **PRESIDENT'S COMMENTS**

None.

8) **OLD BUSINESS**

a) **APPROVE THE MINUTES OF THE MEETING HELD ON JULY 11, 2017**

Mr. Strickland made a motion to approve the minutes of the meeting held on July 11, 2017. Mr. Hovey seconded the motion and the motion passed unanimously.

b) **MR. MEYER, RE: PURCHASE OF CULVERTS**

Ms. Clement said as instructed by the supervisors after the last meeting, she acquired the quotes for the two, 72" x 50' culverts for the Borrow Canal, and emailed them to Mr. Meyer, Freedom Recycling. Ms. Clement said that in the email, she offered to order the culvert for Mr. Meyers, total cost, \$12, 445. 80, but has not received a response.

c) **CONFLICT OF INTEREST, MR. JERRY NEWLIN**

Ms. Clement said, that at the last meeting, Mr. Newlin recused himself from voting in regards to the annual Letter Agreement between JWCD and ECDD, and that a Voting Conflict form must be executed and filed.

Mr. Newlin executed the document.

9) **DISTRICT MANAGER'S REPORT**

a) **FINANCIAL REPORT FOR JULY 12, 2017 THROUGH AUGUST 8, 2017**

Mr. Strickland made a motion to approve the financial report for the period of July 12, 2017 through August 8, 2017. Mr. Hovey seconded the motion and the motion passed unanimously.

b) **REVIEWING EMPLOYEE HANDBOOK**

Ms. Clement said that at the last meeting, she told the supervisors that the JWCD attorney had indicated that there had been some updates in regards to drug testing. Ms. Clement said that she sent out a request to other special taxing districts asking if they would send their employee handbooks to make comparisons with JWCD's current handbook. Ms. Clement said, that to date, she has not seen any changes which need to be made to JWCD's handbook, however; as time allows, she will continue to compare newer employee handbooks from other districts, with JWCD's.

10) **SUPERVISOR'S FIELD REPORT**

a) **FIELD REPORT FOR JULY, 2017**

Mr. Shattles stated that on the first four miles of Bottom Rock, Tier Barn and Top Rock roads, there is heavy damage and his plan is to fill the roads with shell.

Mr. Shattles said that he has ordered a spot herbicides spray for the lateral and main canals, is in the process of securing quotes for shell, and that the annual culverts ordered had been placed.

Mr. Strickland made a motion to approve the field report for July 2017. Mr. Hovey seconded the motion and the motion passed unanimously.

b) **REVIEW OF THE SOUTH END OF THE NUMBER 3 CANAL, RE: WASH OUTS**

Mr. Shattles stated that in Section 34, there is an old driveway crossing the Borrow Canal and that on the north side, it has completely collapsed and on the south side, the culverts are rotten and have collapsed. Mr. Shattles asked the supervisors if the culverts should be replaced. After discussion, it was determined to remove the culverts, and not replace them.

c) **SECTION 31, FREEDOM RECYCLING HOLDINGS, CLEANED DITCH TO BORROW CANAL, TURBIDITY**

Mr. Shattles said that Freedom Recycling cleaned the ditch east of the bridge on the Borrow Canal, and that it created turbidity. Mr. Strickland said that the opening was already there, but you could not see it until after the ditch was cleaned.

For the record, Mr. Newlin asked when Freedom Recycling had cleaned the ditch. Mr. Shattles stated the third week of July 2017. Mr. Newlin said that he does not want JWCD being blamed for creating the turbidity.

11) **ENGINEER'S REPORT**

a) **ANNUAL ENGINEER'S REPORT**

The annual engineer's report was given to all present.

Mr. Strickland made a motion to approve the report and Mr. Hovey seconded the motion. The motion passed unanimously.

JOSHUA WATER CONTROL DISTRICT
ANNUAL LANDOWNERS' MEETING &
MONTHLY MEETING
AUGUST 8, 2017

12) **ATTORNEY'S REPORT**

None.

13) **BUDGET 2017/2018**

a) **DISCUSSION ON THE DRAFT BUDGET FOR 2017/2018**

Mr. Strickland made a motion to approve the draft 2017/2018 budget as submitted. Mr. Hovey seconded the motion and the motion passed unanimously.

b) **2017/2018 ASSESSMENT RATES**

Mr. Newlin reported that the assessment rates for fiscal year 2017/2018 are as follows: Level of Service A: \$85.63 per acre, Level of Service C: \$62.66 per acre, Level of Service D: \$52.81 per acre, Sub-District B, \$9.38 per acre, Sub-District C, (Wetlands), \$9.38 per acre, and Outside User's Fee: \$7.08 per acre.

c) **EXECUTE 2017/2018 ASSESSMENT RESOLUTION**

Mr. Strickland made a motion to approve the execution of the 2017/2018 Assessment Resolution, which indicates the assessment rates as previously stated by Mr. Newlin. Mr. Hovey seconded the motion and the motion passed unanimously.

Mr. Newlin executed the document.

d) **EXECUTE 2017/2018 RESOLUTION FOR THE LEVY AND COLLECTION OF NON-AD VALOREM ASSESSMENTS**

Mr. Strickland made a motion to approve the execution of the Resolution for the Levy and Collection of Non-Ad Valorem Assessments which indicates to the authorities that JWCD will continue to levy and collect non-ad valorem assessments. Mr. Hovey seconded the motion and the motion passed unanimously.

Mr. Newlin executed the document.

14) **CALL FOR NEW OR OTHER BUSINESS**

APPOINT SECRETARY/TREASURER, LEGAL SERVICES, AND ENGINEERING SERVICES AND AUDITING SERVICES FOR FISCAL YEAR 2017/2018

Mr. Strickland made a motion to appoint Ms. Clement as the District's Secretary/Treasurer, Lewis, Longman and Walker, P.A. as the District's legal counsel, Progressive Water Resources as the District's engineering firm, Baggett, Reutimann & Associate's as District's auditing firm for the 2017/2018 fiscal year. Mr. Hovey seconded the motion and the motion passed unanimously.

JOSHUA WATER CONTROL DISTRICT
ANNUAL LANDOWNERS' MEETING &
MONTHLY MEETING
AUGUST 8, 2017

b) **MEETING DATES FOR FISCAL YEAR 2016/2017, RECOMMENDATION FOR TIME CHANGE**

Ms. Newlin stated the scheduled meeting dates for the 2017/2018 year will be held on the following dates: October 10, 2017, January 9, 2018, March 13, 2018, May 8, 2018, July 10, 2018 and August 14, 2018.

Mr. Strickland made a motion to approve the meeting dates as stated. Mr. Hovey seconded the motion and the motion passed unanimously.

Ms. Clement recommend the meeting time being changed from 1:00 p.m. to 9:00 a.m. for the 2017/2018 year.

Mr. Strickland made a motion to approve the time change as recommended. Mr. Hovey seconded the motion and the motion passed unanimously.

c) **SCHEDULE A NOVEMBER, 2017 MEETING**

Ms. Clement asked the Board members if they want to hold a November meeting for this year and for the 2017/2018 fiscal year.

The supervisors said no.

15) **CALL FOR PUBLIC COMMENTS**

There were no public comments.

16) **PUBLIC NOTIFICATION**

"Pursuant to Section 286.0105, Florida Statutes, if any person decides to appeal any decision made by the District with respect to any matter considered at this meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based."

17) **ADJOURNMENT**

Mr. Newlin adjourned the meeting at 1:20 p.m.

Respectfully Submitted,

Dana Clement
Secretary/Treasurer
Joshua Water Control District

JWCD SUPPLEMENTAL FINANCIAL REPORT FOR SEPTEMBER 30, 2017

ACCOUNT TITLES		OCTOBER RECEIVED	NOVEMBER RECEIVED	DECEMBER RECEIVED	JANUARY RECEIVED	FEBRUARY RECEIVED	MARCH RECEIVED	APRIL RECEIVED	MAY RECEIVED	JUNE RECEIVED	JULY RECEIVED	AUGUST RECEIVED	SEPTEMBER RECEIVED	FUNDS RECEIVED		
CHECKING ACCOUNT-SEACOAST NAT'L BANK		BALANCES	382,059.41	276,660.92	187,835.00	1,098,539.27	1,059,246.27	993,566.57	907,091.57	806,328.50	703,099.66	631,148.70	572,362.68	441,980.19		
2016/2017 BUDGET																
TAX REVENUES	1,159,350.00	5,039.67	21,298.93	1,109,383.38	16,541.49	2,632.07	561.85	3,960.17	681.69	4,539.56	0.74	0.00	0.00	1,164,639.55		
BANK INTEREST	0.00	28.48	18.47	73.32	91.92	78.96	81.15	70.58	64.63	54.41	51.14	45.82	33.77	692.65		
MISCELLANEOUS INCOME	39,600.00	0.00	0.00	0.00	10,000.00	0.00	0.00	9,900.00	0.00	8,100.00	1,800.00	0.00	11,700.00	41,500.00		
OUTSIDE USERS' FEES	16,337.80	12,677.59	0.00	0.00	3,660.22	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	16,337.81		
CARRY-OVER FROM PRIOR YEAR	321,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
LOAN PROCEEDS/CREDIT LINE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
TOTAL	1,536,287.80	BALANCES	399,805.15	297,978.31	1,297,291.70	1,128,832.90	1,061,957.30	994,209.57	921,022.32	807,074.87	715,793.63	633,000.58	572,408.50	453,713.96	1,223,170.01	
EXPENDITURES																
TAX ROLL PREPARATION FEE	7,000.00	7,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,000.00	0.00	
TAX COLLECTOR'S FEE (1.5%)	18,631.00	18,630.34	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	18,630.34	0.66	
TAX REVENUES DISCOUNT	51,800.00	0.00	851.95	44,375.18	554.57	52.65	10.88	0.00	0.00	0.00	0.00	0.00	0.00	45,845.23	5,154.77	
EMPLOYEE WAGES	497,880.00	33,989.74	59,209.69	45,290.51	32,549.27	35,386.87	43,853.84	35,184.18	34,928.05	43,266.88	32,975.28	31,180.84	40,375.71	468,190.86	28,809.14	
EMPLOYEE BENEFITS	162,000.00	7,828.37	8,170.51	9,312.26	8,132.02	7,007.14	6,468.48	7,650.44	9,322.04	8,962.22	7,963.38	7,986.69	8,858.01	97,661.56	28,408.97	
SUTA		117.79	0.00	0.00	138.86	0.00	0.00	112.15	0.00	113.74	0.00	0.00	0.00	482.54		
FICA		2,571.93	4,500.74	3,424.80	2,461.73	2,684.95	3,327.14	2,666.38	2,637.61	3,266.93	2,494.33	2,386.56	3,051.83	35,446.93		
CONTRACTED SERVICES	22,000.00	1,449.82	936.62	1,368.88	1,564.10	1,082.72	1,913.86	1,187.49	1,849.48	2,084.84	1,074.89	1,937.63	667.15	17,117.48	4,882.52	
INSURANCE	52,000.00	1,823.83	6,936.83	26,675.49	2,434.49	2,434.49	2,534.49	2,434.49	1,378.36	2,257.92	2,157.92	2,257.92	2,257.92	55,584.15	-3,584.15	
AUDIT, YEAR ENDING SEPTEMBER 2016	15,000.00	0.00	0.00	0.00	0.00	0.00	10,090.00	0.00	1,082.00	0.00	0.00	0.00	0.00	11,172.00	3,828.00	
ENGINEERING SERVICES	10,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,790.00	0.00	0.00	1,790.00	8,210.00	
LEGAL SERVICES	10,000.00	0.00	0.00	118.00	296.20	0.00	973.50	0.00	0.00	0.00	3,083.00	0.00	-1.10	4,469.60	5,530.40	
MAINTENANCE PARTS/LABOR	45,000.00	6,888.13	4,105.57	1,286.36	5,891.87	452.85	3,064.45	5,440.95	-975.43	3,594.92	728.22	1,936.95	5,882.36	38,297.20	6,702.80	
WATER ANALYSES	1,200.00	0.00	0.00	200.00	0.00	200.00	0.00	0.00	200.00	0.00	0.00	200.00	0.00	800.00	400.00	
FUELS	75,000.00	0.00	0.00	9,840.55	28.53	10,727.20	0.00	10,807.40	0.00	12,023.59	0.00	30.14	11,172.82	54,630.23	20,369.77	
ELECTRICITY (A+B)	5,500.00	343.05	295.16	276.59	307.28	334.39	308.67	332.48	326.21	362.34	369.68	362.76	370.09	3,988.70	1,511.30	
OIL & LUBRICANTS	5,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	
ROAD'S MAINTENANCE	85,000.00	0.00	17,500.00	2,507.50	6,526.83	0.00	3,483.03	3,135.11	6,631.79	259.80	0.00	53,709.26	-3,093.33	90,659.99	-5,659.99	
CULVERTS	60,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	37,600.50	37,600.50	22,399.50	
CONSTRUCTION MATERIALS	4,500.00	63.98	0.00	12.98	0.00	0.00	0.00	52.59	0.00	91.03	0.00	0.00	3,147.68	3,368.26	1,131.74	
WEED CONTROL	242,000.00	31,648.50	0.00	46,022.55	0.00	0.00	0.00	36,063.20	39,158.46	750.00	0.00	20,806.70	0.00	174,449.41	67,550.59	
CITRUS CANCKER CONTROL	1,650.00	0.00	0.00	0.00	960.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	960.00	690.00	
MISCELLANEOUS EXPENSE	3,400.00	0.00	38.40	768.87	50.70	0.00	0.00	461.50	0.00	0.00	286.40	0.00	819.02	2,424.89	975.11	
OFFICE EXPENSE	7,500.00	486.50	512.60	171.66	604.93	957.22	701.46	1,890.21	351.34	639.21	515.72	575.61	311.80	7,718.26	-218.26	
MEETINGS/MEMBERSHIP DUES	3,200.00	3,217.00	0.00	15.00	0.00	-15.00	15.00	190.00	0.00	0.00	0.00	0.00	0.00	3,422.00	-222.00	
TAX REBATES (Irrigation)	4,000.00	0.00	0.00	0.00	0.00	0.00	3,287.95	0.00	0.00	0.00	0.00	0.00	0.00	3,287.95	712.05	
INTEREST EXPENSE ON CREDIT LINE (LOC)	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.09	0.00	0.00	0.09	999.91	
EXCAVATOR (J.D.) - PRINCIPAL (Maturity: 10-2017)	51,203.22	4,209.69	4,215.57	4,230.76	4,237.39	4,248.35	4,268.99	4,270.34	4,283.90	4,292.44	4,305.33	4,314.66	4,325.80	51,203.22	0.00	
EXCAVATOR (tracks) -INTEREST, (Seacoast Nat'l Bank)	1,116.78	149.58	143.70	128.51	121.88	110.92	99.28	88.93	75.37	66.83	53.94	44.61	33.47	1,108.02	8.76	
LOADER (J.D.) - PRINCIPAL (Maturity: 9-2020)	28,783.00	2,336.68	2,331.64	2,352.03	2,347.56	2,355.53	2,398.61	2,371.68	2,390.91	2,387.86	2,406.62	2,404.15	2,412.32	28,495.59	287.41	
LOADER (J.D.) - INTEREST, (First State Bank)	4,217.00	389.30	394.34	373.95	378.42	370.45	327.37	354.30	335.07	338.12	319.36	321.83	313.66	4,216.17	0.83	
RESERVE	62,388.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	62,388.00	
CREDIT LINE PAYOFF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL BUDGET	1,536,289.00	EXPENSES	123,144.23	110,143.32	198,752.43	69,586.63	68,390.73	87,118.00	114,693.82	103,975.16	84,644.93	60,637.90	130,428.31	118,505.71	1,270,021.17	266,267.83
CURRENT CASH STATUS			276,660.92	187,835.00	1,098,539.27	1,059,246.27	993,566.57	907,091.57	806,328.50	703,099.66	631,148.70	572,362.68	441,980.19	335,208.35		

JOSHUA WATER CONTROL DISTRICT
MONTHLY FIELD REPORT FOR THE MONTH OF
AUGUST 2017

1) **MANPOWER:**

<u>NUMBER OF FIELD PERSONNEL</u>	<u>4</u>	<u>HOURS WORKED</u>	<u>831.5</u>
Travis Canfield Steven Harris James Shattles Brandon Taylor			
<u>HOURS SCHEDULED</u>	<u>839.5</u>	<u>EFFICIENCY</u>	<u>99%</u>

2) **MAJOR EXPENDITURES:**

Bridgefield, \$2,257.92, (worker's compensation insurance), First State Bank, \$2,725.98, (front end loader loan), Seacoast National Bank, \$4,359.27, (excavator loan), Florida Shell, \$53,709.26, (shell), Coastal Air Services, \$11,881.70, (aerial herbicide application), Crop Production Services, \$8,925.00, (herbicides).

3) **ON-GOING SPECIAL PROJECTS:**

On August, 16, 2017, began installing shell throughout the district.

4) **SPECIAL PROJECTS COMPLETED:**

A total of 4,882.66 tons of shell was delivered between August 16, 2017 and August 22, 2017.

5) **CANALS CLEANED:**

8,800 feet of sub-lateral canals and rim ditch in 03-10 between blocks 17 through 25.

6) **SPOIL LEVELED:**

- a) 12,380 feet in 03-10, between blocks 17 through 25.
- b) 4,950 feet in 03-19, between blocks 28 through 31.

JOSHUA WATER CONTROL DISTRICT
MONTHLY FIELD REPORT FOR THE MONTH OF
AUGUST 2017

7) **MOWING:**

a) 5.50

8) **WEED CONTROL:**

On August 15, 2017, Costal Air began the aerial application of 262 acres utilizing Aqua Neat and Clipper. The application was completed on August 17, 2017.

Met with Mr. Dean Civellaro, Ecological Control and Management, Inc. on August 3, 2017.

9) **ROAD MAINTENANCE:**

a) 25 miles of roadways were graded.

b) Numerous washouts filled with shell.

b) Numerous spots repaired with shell.

10) **CULVERTS INSTALLED:**

a) 1 culvert was replaced with a new 36' x 40' culvert, in 04-25, between blocks 4 and 5.

11) **OTHER PROJECTS:**

a) Moved spoil in 03-17-32, on the Number 4 Canal.

b) Pulled grass.

c) Installed black top patch at East Charlotte Drainage District.

12) **REMARKS FROM JAMES SHATTLES:**

On August 23, 2017, the 1991 Ford Tractor was taken to DeMott Auction in Okeechobee, FL. The auction will be held on August 26, 2017.

JOSHUA WATER CONTROL DISTRICT
MONTHLY FIELD REPORT FOR THE MONTH OF
AUGUST 2017

SCHEDULED WORK DAYS 23

EQUIPMENT NUMBERS AND DESCRIPTION	DAYS SCHEDULED	DAYS OPERATED	DOWN TIME (DAYS)	REASON FOR DOWNTIME
E-71 John Deere Loader	13	13	0	Other work
E68 Cat Grader	23	23	0	
F69 Volvo Excavator (Rubber Tire)	4	4	0	Other work
E-51 Ford Tractor	0			Went to auction August 23, 2017
E-67 Ford Tractor Slope Mower	15	15	0	Other work
E-70 John Deere Excavator Track	11	11	4	Other work
TOTALS:	66	66	4	
EFFICIENCY RATE:		98.%		

JOSHUA WATER CONTROL DISTRICT
MONTHLY FIELD REPORT FOR THE MONTH OF
SEPTEMBER 2017

8) WEED CONTROL:

- a) None.

9) ROAD MAINTENANCE:

- a) 60 miles of roadways graded.
- b) Numerous washouts filled with shell.
- b) Numerous spots repaired with shell.

10) CULVERTS INSTALLED:

- a) None.

10) CULVERTS REMOVED:

- a) 3 culverts removed:
 - 1) Two - 72" x 50', in the Borrow Canal, Section 34.
 - 2) One - 60" x 40', in the Lateral Canal, Section 15, block 48.

12) OTHER PROJECTS:

- a) Repaired and replaced signs and posts.
- b) Pulled grass.

13) REMARKS FROM JAMES SHATTLES:

Hurricane Irma Damages:

Canker pole barn roof, pump shed by office, pump sheds (high pressure racks). the guard railing and fence at the security office, the JWCD barn sign and a lean-to for the air compressor (barn).

JOSHUA WATER CONTROL DISTRICT
MONTHLY FIELD REPORT FOR THE MONTH OF
SEPTEMBER 2017

SCHEDULED WORK DAYS 18

EQUIPMENT NUMBERS AND DESCRIPTION	DAYS SCHEDULED	DAYS OPERATED	DOWN TIME (DAYS)	REASON FOR DOWNTIME
E-71 John Deere Loader	15	15	0	Other work
E68 Cat Grader	16	16	0	Other work
F69 Volvo Excavator (Rubber Tire)	8	8	0	Other work
E-67 Ford Tractor Slope Mower	5	5		Other work
E-70 John Deere Excavator Track	5	5	0	Other work
TOTALS:	49	49	0	
EFFICIENCY RATE:		100%		

JOSHUA WATER CONTROL DISTRICT
MONTHLY FIELD REPORT FOR THE MONTH OF
SEPTEMBER 2017

1) **MANPOWER:**

<u>NUMBER OF FIELD PERSONNEL</u>	<u>4</u>	<u>HOURS WORKED</u>	<u>661</u>
Travis Canfield Steven Harris James Shattles Brandon Taylor			
<u>HOURS SCHEDULED</u>	<u>619</u>	<u>EFFICIENCY</u>	<u>99%</u>

2) **MAJOR EXPENDITURES:**

Bridgefield, \$2,257.92, (worker's compensation insurance), First State Bank, \$2,725.98, (front end loader loan), Seacoast National Bank, \$4,359.27, (excavator loan), Hicks Oil, \$11,372.15, (gasoline and diesel).

3) **ON-GOING SPECIAL PROJECTS:**

None.

4) **SPECIAL PROJECTS COMPLETED:**

None.

5) **CANALS CLEANED:**

5,280 feet of rim ditch in 03-10 bottom.

6) **SPOIL LEVELED:**

a) 9,240 feet of sub-lateral canals in 03-10, between blocks 17 through 24.

7) **MOWING:**

a) None.

Revision to Rule (10), Paragraph (E) in the Employee Handbook
To Be Presented at the October 10, 2017, Joshua Water Control District Meeting

Delete current language to Rule (10) Sick Leave, paragraph (e), page 13 of the Joshua Water Control District, Employee Handbook and incorporate the following language:

If an employee reports to work late or leaves his/her shift early for any reason, the employee will be paid for time worked only.

If an employee is out ill for an entire work day and presents a doctor's written excuse, the employee will be paid one day sick pay, (8 hours).