

JOSHUA WATER CONTROL DISTRICT (JWCD)  
ANNUAL LANDOWNERS' AND MONTHLY MEETING'S MINUTES  
FOR AUGUST 14, 2018  
Website: [districtsarespecial.org](http://districtsarespecial.org)

BOARD OF SUPERVISORS

Mr. Jerry Newlin, President

Mr. Donald Hovey, Supervisor

Mr. Buddy Strickland, Supervisor

DISTRICT MANAGER

Ms. Dana Clement

OTHER ATTENDEES

Mr. James Shattles, Filed Operations

Mr. Terry Lewis, Attorney, LLW

Mr. Seth Behn, LLW

Melenia Watson, JWCD

1) PRESIDENT CALLS ANNUAL LANDOWNERS' MEETING TO ORDER, 9:02 A.M.

Meetings are held in the district's offices located at 12008 N.E. Hwy. 70, Arcadia, Florida, and are open to the public.

2) MEETING ANNOUNCEMENT

a) SECRETARY READS NOTICE

Notice was advertised in the Sun Herald on July 26, 2018 and August 3, 2018, and posted on the District's website.

Mr. Strickland motioned to waive the reading. Mr. Hovey seconded. Motion passed.

3) ELECTION OF CHAIRPERSON & SECRETARY TO CONDUCT MEETING

a) LANDOWNERS ELECT CHAIRPERSON AND SECRETARY

Mr. Newlin motioned to elect Mr. Lewis as Chairperson to conduct the Annual Landowners' Meeting. Mr. Lewis appointed Ms. Clement as secretary. Mr. Strickland seconded. Motion passed.

4) CALL FOR PROXIES

a) CHAIRPERSON DECLARES A QUORUM

5) ELECTION OF ONE SUPERVISOR

a) TERM EXPIRATION, MR. JEROME NEWLIN

Mr. Lewis opened the floor for nominations.

b) ELECT ONE SUPERVISOR

Mr. Strickland nominated Mr. Newlin. No other nominations.

Mr. Strickland motioned for Mr. Newlin to serve a three-year term, 2018-2021, as supervisor. Mr. Hovey seconded. Motion passed.

Mr. Newlin was nominated by acclamation.

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c) OATH OF OFFICE

Mr. Lewis administered the oath of office to Mr. Newlin.

6) ADJOURN ANNUAL LANDOWNER'S MEETING AT 9:10 A.M.

7) PRESIDENT CALLS MONTHLY MEETING TO ORDER

a) MR. NEWLIN CALLS THE BI- MONTHLY MEETING TO ORDER

Mr. Newlin called the JWCD meeting to order at 9:10 a.m.

b) ELECTION OF A NEW PRESIDENT FOR 2018/2019

Mr. Strickland nominated Mr. Newlin to serve as president of the Board of Supervisors for 2018/2019. Mr. Hovey seconded. Motion passed.

8) OLD BUSINESS

a) APPROVE THE MINUTES OF THE MEETING HELD ON JULY 10, 2018

Mr. Strickland motioned to approve the minutes of the July 10, 2018, meeting. Mr. Hovey seconded. Motion passed.

b) C.B. LANDHOLDINGS, SECTION 03-36, USER'S FEE

Ms. Clement said that JWCD has not received the outside user's fee for C.B. Landholdings and on October 1, 2018, they will be one year in arrears. Mr. Lewis stated that he can send a letter to C.B. Landholdings. Mr. Newlin asked Ms. Clement to send one more letter and if there is not a response, the district will determine its next step.

c) WATERMELON FIELD, 03-36

Nothing to report.

d) UPDATE ON CULVERTS INSTALLATION, DESOTO RECYCLING & DISPOSAL, SECTION 31

Mr. Shattles stated that the culverts have not been installed.

9) DISTRICT MANAGER'S REPORT

a) FINANCIAL REPORT FOR JULY 11, 2018 THROUGH AUGUST 14, 2018

Mr. Strickland motioned to approve the financials for July 11, 2018 through August 14, 2018. Mr. Hovey seconded. Motion passed.

b) UPDATE ON WEBSITES BEING COMPLIANT WITH THE AMERICAN DISABILITIES ACT, (ADA)

Ms. Clement said that after watching a webinar hosting by Egis Insurance, she contacted ADA Site Compliance, experts on making websites and documents, ADA compliant. Ms. Clement said that the cost to audit and remediate the site will be \$4,139.00, which also includes remediating all of the documents currently on the site. In the future, each document that is remediated will cost \$2.95 per page.

Mr. Strickland motioned to approve hiring ADA Site Compliance. Mr. Hovey seconded. Motion passed.

c) MR. SHATTLES TRUCK WILL BE READY IN SEPTEMBER 2018

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Ms. Clement said that Mr. Shattles new truck will be ready to pick up from Bartow Ford in September 2018.

- d) NEXT MEETING IS SCHEDULED TO BE HELD ON OCTOBER 9, 2018, 9:00 A.M.

10) SUPERVISOR'S FIELD REPORT

- a) FIELD REPORT FOR JULY, 2018

Mr. Strickland motioned to approve the field report for July 2018. Mr. Hovey seconded. Motion passed.

11) ENGINEER'S REPORT

- a) ANNUAL ENGINEER'S REPORT

The annual engineer's report was in each individual's meeting packet.

Mr. Strickland motioned to approve the report. Mr. Hovey seconded. Motion passed.

12) ATTORNEY'S REPORT

Mr. Lewis introduced Mr. Seth Behn of Lewis Longman and Walker.

13) BUDGET 2018/2019

- a) DISCUSSION ON THE DRAFT BUDGET FOR 2018/2019

Mr. Strickland motioned to approve the draft 2018/2019 budget as submitted. Mr. Hovey seconded. Motion passed.

- b) 2018/2019 ASSESSMENT RATES

Mr. Newlin reported that the assessment rates for fiscal year 2018/2019 are as follows: Level of Service A: \$77.73 per acre, Level of Service C: \$58.19 per acre, Level of Service D: \$49.82 per acre, Sub-District B, \$9.38 per acre, Sub-District C, (Wetlands), \$9.38 per acre, and Outside User's Fee: \$7.08 per acre.

- c) EXECUTE 2018/2019 ASSESSMENT RESOLUTION

Mr. Strickland motioned to approve the execution of the 2018/2019 Assessment Resolution which indicates the assessment rates as previously stated by Mr. Newlin. Mr. Hovey seconded. Motion passed.

Mr. Newlin executed the document.

- d) EXECUTE 2018/2019 RESOLUTION FOR THE LEVY AND COLLECTION OF NON-AD VALOREM ASSESSMENTS

Mr. Strickland motioned to approve the execution of the Resolution for the Levy and Collection of Non-Ad Valorem Assessments. The Resolution indicates to the authorities that JWCD will continue to levy and collect non-ad valorem assessments. Mr. Hovey seconded. Motion passed.

Mr. Newlin executed the document.

14) CALL FOR NEW OR OTHER BUSINESS

- a) APPOINT SECRETARY/TREASURER, LEGAL SERVICES, AND ENGINEERING SERVICES AUDITING SERVICES FOR FISCAL YEAR 2018/2019

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Mr. Strickland motioned to appoint Ms. Clement as the District's Secretary/Treasurer, Lewis, Longman and Walker, P.A. as the District's legal counsel, Progressive Water Resources as the District's engineering firm, and Baggett, Reutimann & Associate's as the District's auditing firm for the 2018/2019 fiscal year. Mr. Hovey seconded. Motion passed.

b) MEETING DATES FOR FISCAL YEAR 2018/2019, RECOMMENDATION FOR TIME CHANGE

Ms. Clement stated that the scheduled meeting dates for the 2018/2019 year will be held on the following dates: October 9, 2018, January 8, 2019, April 9, 2019, July 9, 2019 and August 13, 2019.

Mr. Strickland motioned to approve the meeting dates as stated. Mr. Hovey seconded. Motion passed.

15) CALL FOR PUBLIC COMMENTS

None.

16) ADJOURNMENT, 10:58 A.M.