

COW SLOUGH WATER CONTROL DISTRICT
BOARD OF SUPERVISORS
MEETING AGENDA FOR
APRIL 25, 2019, AT 3:00 P.M.

MEETING HELD IN THE COUNTY EXTENSION OFFICES
225 PRATT BOULEVARD, LABELLE, FLORIDA

THE MEETING IS OPEN TO THE PUBLIC

District's website: districtsapecial.org/cswcd

BOARD OF SUPERVISORS

Mr. Phillip Sherrod, President

Mr. Dallas Townsend, Supervisor

Mr. John Giddens, Supervisor

DISTRICT ADMINISTRATOR

Ms. Dana Clement

- 1) PRESIDENT CALLS MEETING TO ORDER
- 2) OLD BUSINESS
 - a) Approve the draft minutes of the January 24, 2019 meeting.
 - b) Update on the mowing, Mr. Townsend.
 - c) Other
- 3) ADMINISTRATOR'S REPORT
 - a) Approve the financial report for January 25, 2019 through April 25, 2019.
 - b) New website is compliant with the American Disabilities Act (ADA).
Next meeting is the annual landowners' meeting, to be held on May 23, 2019, Mr. Giddens' term expires.
 - c) Special meeting to follow this meeting, to prepare 2019-2020 budget.
 - d) Other.
- 4) ENGINEER'S REPORT
 - a) Quotes for cleaning sandbars throughout the District.
 - b) On site visit with Mr. Sherrod, RE: Flooding issue.
 - c) Elevations study.
 - d) Other
- 5) NEW BUSINESS
 - a) SFWMD Permit issued to Ag-Tronix, Inc.
 - b) Other
- 6) CALL FOR PUBLIC COMMENTS
- 7) ADJOURNMENT

COW SLOUGH WATER CONTROL DISTRICT
MINUTES
JANUARY 24, 2019, AT 3:00 P.M.
COUNTY EXTENSION OFFICES, LABELLE, FLORIDA
Website: districtsapecial.org/cswcd

BOARD OF SUPERVISORS

Mr. Phillip Sherrod, President

Mr. Dallas Townsend, Supervisor

Mr. John Giddens, Supervisor

SECRETARY-TREASURER, ADMINISTRATOR

Ms. Dana Clement

OTHER ATTENDEES

Ms. Sommer Foster, District's Engineer

1) PRESIDENT CALLS MEETING TO ORDER

Meeting called to order at 3:02 p.m.

2) OLD BUSINESS

- a) APPROVE THE DRAFT MINUTES OF THE MONTHLY MEETING HELD ON OCTOBER 25, 2018, MEETING.

Mr. Townsend motioned to accept the minutes as amended. Mr. Giddens seconded. Motion passed.

- b) UPDATE ON THE MOWING, MR. TOWNSEND.

Mr. Townsend said that he has not been able to mow due to his mower having mechanical issue, however; he has repaired the mower and will get the job done.

- c) Mr. Townsend said that the Lateral 2E work is almost complete, however; the contractor was having difficulty finding the necessary fill to cover the culverts, which Mr. Dale Dunaway had plenty of, and so the District purchased 170 cubic yards of shell from Mr. Dunaway at \$3.00 per yard, total \$510.00. Mr. Townsend said that Mr. Dunaway asked that the check be written to the Felda Baptist Church.

- d) Mr. Townsend said that to complete the Lateral 2E project, the District needs to build one gate at the Kozacks and one at Dale Dunaway's. Mr. Townsend said that Mr. Cliff Davis said he can build the gates if CSWCD can purchase the materials.

Mr. Townsend made a motion to purchase the materials to build 2 gates, project not to exceed \$2,000.00. Mr. Giddens seconded. Motion passed.

3) ADMINISTRATOR'S REPORT

- a) Approve the financial report for october 26, 2018 through JANUARY 24, 2019.

Mr. Townsend motioned to approve the financial report. Mr. Giddens seconded. Motion passed.

- b) NEW WEBSITE IN ACCORDANCE WITH AMERICAN WITH DISABILITIES ACT (ADA), STILL BEING SET UP

Ms. Clement said that a new ADA website is in the process, however; there are still issues being addressed. Ms. Clement said that the District still has an outstanding balance of \$\$1,878.00 for the new website and remediation of the documents which are located on the old website, and in addition, there will be remediation charges for all documents added since the contract was executed in August 2018. Remediation for ADA, is approximately \$2.95 per page.

- c) TOOK THE SEPTEMBER 30, 2018, YEAR ENDING DOCUMENTS TO THE AUDITOR.

Ms. Clement said that she has taken the documents for year ending September 2018, to the auditors to be reviewed.

- d) NEXT MEETINGS ARE THE REGULAR MEETING AND SPECIAL MEETING, APRIL 25, 2019.

COW SLOUGH WATER CONTROL DISTRICT
BOARD OF SUPERVISORS
MONTHLY MEETING MINUTES
JANUARY 24, 2019

Ms. Clement said that the 2019-2020 draft budget will be addressed at the Special Meeting to be held directly after the regular meeting, on April 25, 2019.

4) ENGINEER'S REPORT

a) UPDATE ON THE LATERAL 2E PROJECT.

Ms. Foster said, as discussed, the Lateral 2E project is complete, was reviewed with Mr. Townsend, and the job looks good, and that both she and Mr. Townsend were pleased. Ms. Foster said that Mr. Perkins, contractor, said he will perform touch up work if necessary.

b) QUOTES FOR CLEANING CANALS THROUGHOUT THE DISTRICT.

See next item, C.

c) ON SITE VISIT WITH MR. SHERROD, RE: FLOODING ISSUE.

Ms. Foster said that she is sorry, in that, she did not get a chance to meet with Mr. Sherrod and that she will get with him to set up a meeting to go and look at the flooding issues. Ms. Foster asked if there are any other issues which need to be addressed while the contractor is in the District. Mr. Sherrod said that anywhere there are culverts going into a canal, there is a sandbar. Ms. Foster said that she wants to send a map to the contractors so the District will get a better cost per linear foot, for the cleaning. And that the District might not be able to bear the cost at one time, and they should budget for future maintenance costs.

Ms. Foster said she will ask for quotes for a linear foot to clean and re-stabilize 100 feet or so, on each side of the culvert and bring that material back up on top of the culverts to re-establish a dike. Mr. Townsend said, between where Lateral 2E goes into the Townsend Canal, and before you get to Mr. Giddens property, there is a crossing which nobody crosses, and there are two culverts there, but the culverts might need to be removed. The supervisors decided to remove the culverts and to have the contractor try to salvage them for future use.

Ms. Foster said, prior to sending her specifications for the sandbars project to various contractors, she will send a copy to the supervisors for their review and comments.

d) ELEVATIONS STUDY

Not discussed.

5) NEW BUSINESS

a) None.

6) PUBLIC COMMENTS

Mr. Sherrod called for any comments from the public. There were none.

7) ADJOURNMENT

Mr. Townsend motioned to adjourn the meeting at 3:33 p.m. Mr. Giddens seconded. Motion passed.

Respectfully submitted,

Dana Clement

COW SLOUGH WATER CONTROL DISTRICT
DRAFT BUDGET FOR FISCAL YEAR
2019/2020

	<u>EXPENSES</u>	<u>INCOME</u>
TAX REVENUES		<u>\$69,706.80</u>
MAINTENANCE BUDGET:	<u>\$20,000.00</u>	
a) Herbicide (3 times per year)	<u>\$15,000.00</u>	
b) Canal Maintenance (excavating, levelling)	<u> </u>	
c) Culverts	<u>0.00</u>	
d) Mowing	<u>5,000.00</u>	
DOWN STREAM MAINTENANCE FEES	<u>4,100.00</u>	
WATER QUALITY ANALYSES	<u>3,500.00</u>	
AUDIT FOR YEAR ENDING 2019	<u>3,600.00</u>	
ATTORNEY FEES	<u>5,000.00</u>	
ENGINEERING FEES	<u>7,500.00</u>	
ADMINISTRATOR	<u>15,000.00</u>	
INSURANCE 2019/2020	<u>4,090.00</u>	
OFFICE EXPENSES	<u>1,250.00</u>	
LEGAL AVVERTISEMENT	<u>625.00</u>	
POSTAGE	<u>150.00</u>	
DUES (DEO, \$175.00, FASD, \$500.00)	<u>675.00</u>	
RESERVE	<u> </u>	
<u>TOTAL MAINTENANCE BUDGET</u>	<u>\$65,490.00</u>	
TOTAL MAINTENANCE BUDGET	<u>\$65,490.00</u>	
LESS ESTIMATED CARRY-OVER (-)	<u> </u>	
<u>SUB-TOTAL</u>	<u>\$65,490.00</u>	
TAX FEES/EARLY PAYMENT DISCOUNT (+)	<u>4,216.80</u>	
<u>TOTAL BUDGET</u>	<u>\$69,706.80</u>	

Total budget equals \$_____divided by 8,785.00 ac. (2,473.51 ac. (Collier County),
6,311.52 acres (Hendry Co.) in the District, equals \$_____per acre for fiscal year 2019/2020.