

COW SLOUGH WATER CONTROL DISTRICT  
MEETING AGENDA FOR  
AUGUST 22, 2019, AT 3:00 P.M.  
MEETING HELD IN THE COUNTY EXTENSION OFFICES  
225 PRATT BOULEVARD, LABELLE, FLORIDA  
MEETING IS OPEN TO THE PUBLIC

District's website: [districtsapecial.org/cswcd](http://districtsapecial.org/cswcd)

BOARD OF SUPERVISORS

Mr. Phillip Sherrod, President  
Mr. Dallas Townsend, Supervisor  
Mr. John Giddens, Supervisor

DISTRICT ADMINISTRATOR

Ms. Dana Clement

- 1) PRESIDENT CALLS MEETING TO ORDER
- 2) OLD BUSINESS
  - a) Approve the draft minutes of the May 23, 2019, annual/regular meetings.
  - b) Other.
- 3) ADMINISTRATOR'S REPORT
  - a) Approve the financial report for May 24, 2019 through August 22, 2019.
  - b) Next meeting is to be held on October 24, 2019.
  - c) Other.
- 4) ENGINEER'S REPORT
  - a) Elevations study.
  - b) Eagle Creek Southeast, LLC, Rezoning.
  - c) Consolidated Citrus, RE: Vegetation in canal.
  - d) Update on the cleaning of Lateral 1E, Church Road.
  - e) Other.
- 5) NEW BUSINESS
  - a) Other
- 6) CALL FOR PUBLIC COMMENTS
- 7) ADJOURNMENT

COW SLOUGH WATER CONTROL DISTRICT  
BOARD OF SUPERVISORS  
ANNUAL LANDOWNERS' MEETING AND  
MONTHLY MEETING  
HELD ON MAY 23, 2019

BOARD OF SUPERVISORS

Mr. Phillip Sherrod, President

Mr. Dallas Townsend, Supervisor - Absent

Mr. John Giddens, Supervisor

ADMINISTRATOR

Ms. Dana Clement

OTHERS PRESENT

Ms. Sommer Foster, CSWCD engineer,  
Johnson-Prewitt & Associates, Inc.

Mr. John Boy, Auditor, Boy, Miller &  
Swindle, P.A.

1) PRESIDENT CALLS MEETING TO ORDER

Mr. Sherrod called the May 23, 2019, Cow Slough Water Control District Annual Landowners' Meeting to order at 3:00 p.m.

Mr. Sherrod announced all who were in attendance

2) MEETING ANNOUNCEMENT

SECRETARY READS NOTICE

Ms. Clement announced that the meeting notifications were noticed in The News-Press on May 6, 2019 and May 13, 2019 in accordance with Florida Statutes, is posted on the District's website, and each landowner was sent written notification of the meetings along with a draft budget and a proxy.

Mr. Giddens motioned to waive the reading of the affidavit of publication and Mr. Sherrod seconded the motion. The motion passed unanimously.

3) ELECTION OF A CHAIRPERSON & SECRETARY WHO CONDUCT THE MEETING

LANDOWNERS ELECT A CHAIRPERSON AND SECRETARY – Mr. Sherrod asked for nominations to appoint a Chairperson and a Secretary to conduct the annual meeting.

Mr. Sherrod motioned to nominate Ms. Foster to serve as Chairperson and Ms. Clement as Secretary. Mr. Giddens seconded. Motion passed.

4) CALL FOR PROXIES

a) TABULATE-ANNOUNCE RESULTS – Ms. Foster called for proxies to be presented. Ms. Clement stated she received none. Ms. Clement said that the persons present at this meeting represent a quorum.

b) CHAIRPERSON DECLARES A QUORUM – Ms. Foster declared a quorum. Ms. Foster announced that Mr. John Giddens' term has expired.

5) ELECTION OF A SUPERVISOR

a) TERM EXPIRATION - Mr. John Giddens, 2016-2019.

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- b) ELECT ONE SUPERVISOR – Ms. Foster opened the floor for nominations for a Supervisor to serve from the year 2019 to 2022.

Mr. Sherrod nominated Mr. Giddens. Mr. Giddens seconded the motion. There being no other nominations, the floor was closed. All in favor, none opposed. Mr. Giddens was elected by acclamation.

- c) OATH OF OFFICE ADMINISTERED – Ms. Clement administered the oath of office to Mr. Giddens, after which, Mr. Giddens executed the oath.

6) ADJOURN ANNUAL LANDOWNERS' MEETING

Ms. Foster adjourned the annual meeting at 3:11 p.m. and turned the meeting over to the Mr. Sherrod.

7) PRESIDENT CALLS THE MONTHLY MEETING TO ORDER

- a) MR. SHERROD CALLS THE MONTHLY MEETING TO ORDER – Mr. Sherrod called the monthly meeting to order at 3:11 p.m.

- b) ELECTION OF A NEW PRESIDENT FOR 2019-2020 FISCAL YEAR - Mr. Sherrod stated that the floor was open for nominations for a President of the Board of Supervisors to serve the 2019-2020 fiscal year.

Mr. Giddens nominated Mr. Sherrod to serve as President for the 2019-2020. Mr. Sherrod seconded. Mr. Sherrod asked if there were any other nominations, there being none, Mr. Giddens moved that nominations cease. Mr. Sherrod seconded. Motion passed and Mr. Sherrod was elected unanimously.

- c) COMMENTS BY NEW PRESIDENT – Mr. Sherrod said, “thank you.”

8) OLD BUSINESS

- a) APPROVE THE MINUTES OF THE MONTHLY AND SPECIAL MEETINGS HELD ON APRIL 25, 2019 – Ms. Clement submitted the draft minutes for the monthly and special meetings held on April 25, 2019, for the Board's approval.

Mr. Giddens motioned to approve the minutes of the monthly and special meetings as presented. Mr. Sherrod seconded, motion passed.

- b) Mr. Boy, of Boy, Miller & Swindle, (auditing firm) presented the year ending September 30, 2018, audit and said that there were no comments or irregularities were found.

Mr. Giddens motioned to accept the audit and Mr. Sherrod seconded the motion. Motion passed.

9) ADMINISTRATOR'S REPORT

- a) APPROVE THE APRIL 26, 2019 THROUGH MAY 23, 2019, FINANCIAL REPORTS – Ms. Clement submitted the financial reports for the Board's approval.

Mr. Giddens motioned to accept the financial reports. Mr. Sherrod seconded the motion and the motion passed.

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- b) ADMINISTRATOR'S CONTRACT FOR 2019-2020 - Ms. Clement submitted the administrative contract for 2019-2020 fiscal year, to the Board for their acceptance or rejection.

Mr. Giddens motioned to renew Ms. Clement's services for an additional year at a rate of \$1,250.00 per month. Mr. Sherrod seconded the motion. The motion passed.

- c) NEXT SCHEDULED MEETING DATE - Ms. Clement said that the next scheduled meeting is to be held on Thursday, August 22, 2019, at 3:00 p.m.

10) ENGINEER'S REPORT

- a) ENGINEER'S ANNUAL REPORT – Ms. Foster verbally reviewed the Annual Engineer's Report for all present.

Mr. Giddens motioned to approve the engineer's report and Mr. Sherrod seconded. Motion passed.

- b) CORRESPONDENCE WITH MR. KREIGER, CONSOLIDATED CITRUS, RE: VEGETATION

Ms. Foster said, that as instructed by the supervisors at the May 23, 2019 meeting, she had contacted Mr. Kreiger, representative of Consolidated Citrus regarding the vegetation in their canal. Ms. Foster said that Mr. Kreiger had contacted her and said that he had driven down a portion of the canal in question, however; the portion of the canal that leaves Consolidated Citrus' property, the parcel owned by Eagle Creek Southeast, was not passable so Mr. Kreiger could not review the problem. Ms. Foster said, that apparently, when Eagle Creek has been cleaning their canals, they stocked piled the spoil and it is not passable. Ms. Foster said she is going to contact Mr. Paul Fabry, Eagle Creek representative, and ask if they will get it cleaned out.

Ms. Foster said, that Mr. Kreiger told her that when passable, he will review the canal in question and get it cleaned. Mr. Sherrod told Ms. Foster that she should contact Mr. Raman Garcia who performs the ground work for Eagle Creek Southeast.

- c) QUOTES FOR CLEANING SANDBARS THROUGHOUT THE DISTRICT

Ms. Foster said she believes the cleaning of various sandbars located within the District should be addressed after the rainy season. The supervisors concurred.

- d) QUOTES FOR CLEANING LATERAL 1E, CHURCH ROAD

Mr. Giddens motioned to accept the quote from Perkins Excavating in the amount of \$7,500.00 to excavate, pile and burn approximately .05 miles of Brazilian Pepper Trees along the segment of Lateral 1E, Church Road. Mr. Sherrod seconds. Motion passed.

- e) REZONING, RZ19-004, FOR EAGLE CREEK SOUTHEAST, LLC

Ms. Foster said that she had a phone conversation with Mr. Rock Aboujaoude and the contractor regarding the rezoning project for Eagle Creek Southeast, LLC. Ms. Foster said that she did express her concerns about certain issues to the both of them. Ms. Foster said that she will watch this issue closely.

f) ELEVATIONS STUDY

None.

11) ATTORNEY'S REPORT

Ms. Clement stated that the legislative session has ended and that the only issue which affects special taxing districts is that beginning January 1, 2023, any person required to file a financial disclosure form, must do so electronically.

12) BUDGET 2019-2020

- a) 2019-2020 ASSESSMENT RATE – Mr. Sherrod said that a draft budget was prepared by the Board of Supervisors in a special meeting held on April 25, 2019, and added that a copy of the draft budget is available to all present to review.

Mr. Sherrod said that the Supervisors are recommending an assessment rate of \$6.00 per acre for fiscal year 2019-2020, which is the same assessment as 2018-2019.

Mr. Giddens motioned to approve the CSWCD draft budget for fiscal year 2019-2020 with an assessment rate of \$6.00 per acre. Mr. Sherrod seconded. The motion passed.

- b) EXECUTE 2019-2020 ASSESSMENT RESOLUTION – Mr. Giddens motioned to execute the Assessment Resolution for fiscal year 2019-2020, indicating an assessment rate of \$6.00 per acre. Mr. Sherrod seconded. The motion passed and the resolution was executed.
- c) EXECUTE THE 2019-2020, RESOLUTION TO EXECUTE AND LEVY NON-AD VALOREM TAXES – Mr. Giddens motioned to execute the Resolution for the Execution and Collection of Non-ad Valorem taxes for the 2019-2020 fiscal year. Mr. Sherrod seconded. The motion passed and the resolution was executed.

13) CALL FOR NEW OR OTHER BUSINESS

- a) APPOINT LEGAL, ENGINEERING, AND AUDITING SERVICES FOR THE 2019-2020 FISCAL YEAR – Mr. Giddens motioned to retain Lewis, Longman & Walker, P.A., as the legal firm, Johnson-Prewitt and Associates as the engineering firm, Boy, Miller, & Swindle, P.A. as the auditing firm, all representing CSWCD for the 2019-2020 fiscal year. Mr. Sherrod seconded. The motion passed.
- b) APPOINT A SECRETARY/TREASURER FOR 2019-2020 FISCAL YEAR – Mr. Giddens motioned to appoint Ms. Clement as the District's Secretary/Treasurer for the 2019-2020 fiscal year. Mr. Giddens seconded. The motion passed.
- c) ESTABLISH MEETING DATES FOR FISCAL YEAR 2019-2020 – Mr. Giddens motioned to hold the District meetings on the following dates: October 24, 2019, January 23, 2020, April 23, 2020, May 28, 2020, and August 27, 2020. Meetings are to be held at 3:00 p.m. in the County Extension Offices in LaBelle, Florida, unless otherwise noticed. Mr. Sherrod seconds. The motion passed.

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d) NEW BUSINESS – BOARD OF SUPERVISORS

None.

14) CALL FOR PUBLIC COMMENT

Mr. Sherrod asked if there were any comments from the public. There were none.

15) PUBLIC NOTIFICATION

“Pursuant to Section 286.0105, Florida Statutes, if any person decides to appeal any decision made by the District with respect to any matter considered at this meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes testimony and evidence upon which the appeal is to be based.”

16) ADJOURNMENT

At 3:59 p.m., Mr. Sherrod motioned to adjourn the meeting and Mr. Giddens seconded. The motion passed.

Respectfully,

Dana Clement  
Secretary/Treasurer  
Cow Slough Water Control District

COW SLOUGH WATER CONTROL DISTRICT  
MONTHLY SUPPLEMENTAL FINANCIAL REPORT  
JULY 25, 2019

	BEGINNING BALANCES	OCTOBER RECEIVED	NOVEMBER RECEIVED	DECEMBER RECEIVED	JANUARY RECEIVED	FEBRUARY RECEIVED	MARCH RECEIVED	APRIL RECEIVED	MAY RECEIVED	JUNE RECEIVED	JULY RECEIVED	AUGUST RECEIVED	SEPTEMBER RECEIVED	AVAILABLE FUNDS	TOTAL ACCOUNT BALANCES
BUDGET: 2018-2019															
SEACOAST NAT'L BANK - CHECKING		63,168.73	58,969.04	55,141.31	74,893.20	76,168.08	75,761.24	75,875.52	63,903.08	62,312.23	53,247.07				
SEACOAST NAT'L BANK - MONEY MKT.		21,806.05	21,807.91	21,809.70	21,811.55	21,813.40	21,815.08	21,816.93	21,818.72	21,820.58	21,822.37				
BALANCES		84,974.78	80,776.95	76,951.01	96,704.75	97,981.48	97,576.32	97,692.45	85,721.80	84,132.81	75,069.44	71,961.84	70,658.62		
INCOME															
TAX REVENUES	52,710.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				
ESTIMATED CARRY OVER	37,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				
TAX REV. - HENDRY		0.00	17,314.85	8,885.34	8,080.09	1,495.25	111.60	0.00	1,765.20	0.00	572.70				38,225.03
TAX REV. - COLLIER		0.00	919.45	12,102.84	967.57	29.34	0.00	914.74	0.00	31.58	0.02				14,965.54
BANK INTEREST		7.24	6.94	8.07	8.77	7.59	8.29	7.76	7.39	6.68	0.00				68.73
MISCELLANEOUS INCOME		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				0.00
TOTAL BALANCES	89,710.00	84,982.02	99,018.19	97,947.26	105,761.18	99,513.66	97,696.21	98,614.95	87,494.39	84,171.07	75,642.16	71,961.84	70,658.62	53,259.30	
EXPENDITURES	AMOUNT	OCTOBER EXPENSES	NOVEMBER EXPENSES	DECEMBER EXPENSES	JANUARY EXPENSES	FEBRUARY EXPENSES	MARCH EXPENSES	APRIL EXPENSES	MAY EXPENSES	JUNE EXPENSES	JULY EXPENSES	AUGUST EXPENSES	SEPTEMBER EXPENSES	TOTAL FUNDS EXPENDED	TOTAL ACCOUNT BALANCES
MAINTENANCE	25,000.00														-9,643.79
a) HERBICIDE (3 times per year)	15,000.00	0.00	3,678.28	0.00	1,100.00	0.00	0.00	2,770.00	0.00	0.00	2,205.65	0.00		9,753.93	
b) CANAL MAINT. (excavating, leveling)	5,000.00	0.00	9,450.00	0.00	510.00	0.00	0.00	1,446.36	0.00	7,500.00	0.00	0.00		18,906.36	
c) CULVERTS	0.00	0.00	5,983.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		5,983.50	
d) MOWING	5,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	
DOWN STREAM MAINTENANCE FEES	4,100.00	0.00	0.00	0.00	2,840.71	0.00	0.00	0.00	0.00	0.00	0.00	0.00		2,840.71	1,259.29
WATER QUALITY ANALYSES	3,500.00	70.00	115.00	0.00	0.00	0.00	0.00	0.00	0.00	177.78	0.00	0.00		362.78	3,137.22
AUDIT FISCAL YEAR ENDING 2018	3,600.00	0.00	0.00	0.00	0.00	0.00	0.00	3,600.00	0.00	0.00	0.00	0.00		3,600.00	0.00
ATTORNEY'S FEES	5,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	5,000.00
ENGINEERING FEES	7,500.00	0.00	420.00	0.00	0.00	560.00	0.00	0.00	1,610.00	0.00	0.00	0.00		2,590.00	4,910.00
ADMINISTRATOR	15,000.00	1,250.00	1,250.00	0.00	2,500.00	1,250.00	0.00	2,500.00	1,250.00	1,250.00	1,250.00	1,250.00		13,750.00	1,250.00
INSURANCE	4,090.00	1,849.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00	0.00	0.00	0.00		1,949.00	2,141.00
OFFICE EXPENSES	1,900.00	203.22	53.22	0.00	313.93	53.22	0.00	439.65	53.22	173.22	213.22	53.22		1,556.12	343.88
LEGAL ADVERTISEMENTS	625.00	79.49	0.00	0.00	0.00	0.00	0.00	42.59	111.28	0.00	0.00	0.00		233.36	391.64
POSTAGE	150.00	0.00	62.59	0.00	0.00	0.00	0.00	0.00	202.00	0.00	0.00	0.00		264.59	-114.59
DUES (DCA, \$175.00, FASD, \$500.00)	675.00	675.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		675.00	0.00
TAX FEES/DISCOUNTS	4,216.80	78.36	1,054.59	1,242.51	515.06	74.12	3.76	216.55	35.08	0.63	11.45	0.00		3,232.11	984.69
RESERVE	14,353.20	0.00	0.00	0.00	0.00	0.00	0.00	1,878.00	0.00	0.00	0.00	0.00		1,878.00	12,475.20
TOTAL BUDGET	89,710.00	4,205.07	22,067.18	1,242.51	7,779.70	1,937.34	3.76	12,893.15	3,361.58	9,101.63	3,680.32	1,303.22	0.00	67,575.46	22,134.54
CURRENT CASH STATUS		80,776.95	76,951.01	96,704.75	97,981.48	97,576.32	97,692.45	85,721.80	84,132.81	75,069.44	71,961.84	70,658.62	70,658.62		