

**COUNTY LINE DRAINAGE DISTRICT
BOARD OF SUPERVISORS'
MEETING AGENDA FOR
OCTOBER 9, 2019, at 10:00 a.m.
MEETINGS ARE HELD AT 23291 NORTH RIVER ROAD, ALVA, FLORIDA
MEETINGS ARE OPEN TO THE PUBLIC
District Website: districtsarespecial.org/cldd**

BOARD OF SUPERVISORS

Mr. Joe Beale, President
Mr. Paul Fabry, Supervisor
Mr. Pat McKenna, Supervisor

EXECUTIVE DIRECTOR

Dana Clement

- 1) **PRESIDENT, CALL MEETING TO ORDER**
- 2) **OLD BUSINESS**
 - a. Approve the minutes of the Annual/Quarterly meetings held on July 10, 2019.
 - b. Other.
- 3) **SECRETARY/TREASURER'S REPORT**
 - a. Approve the financial report for July 11, 2019 through September 30, 2019, and the financial report for October 1, 2019 through October 9, 2019.
 - b. North Dike Mowing, Seedway LLC, \$7,262.00.
 - c. Need to ratify the execution of a proposal with Woods & Wetlands to clean an additional 200' in Spanish Creek at a cost of \$2,040.00.
 - d. Next meeting is January 8, 2020.
 - e. Other.
- 4) **FIELD REPORT**
 - a. Field Report for July, August and September 2019.
 - b. Update, removal of spoil, Section 12. Cost \$4,315.00.
 - c. Other.
- 5) **ENGINEER**
 - a. Spanish Creek Project.
 - b. BMAP.
 - c. Other.
- 6) **NEW BUSINESS**
 - a. Other.
- 7) **CALL FOR PUBLIC COMMENTS**
- 8) **ADJOURNMENT**

COUNTY LINE DRAINAGE DISTRICT
ANNUAL LANDOWNERS' AND QUARTERLY MEETING MINUTES
JULY 10, 2019 AT 10:00 A.M.
HELD AT 23351 NORTH RIVER ROAD, ALVA, FLORIDA
THIS MEETING IS OPEN TO THE PUBLIC
Website: districtsarespecial.org/cldd

BOARD OF SUPERVISORS

Mr. Joe Beale, President

Mr. Paul Fabry, Supervisor

Mr. Pat McKenna, Supervisor

FIELD CONSULTANT

Mr. Randy Sebring - Absent

EXEC. DIRECTOR/SEC.TREAS.

Ms. Dana Clement

OTHERS PRESENT

Mr. Cullum Jefferies, Landowner

Mr. Kyle Grandusky, Engineer, via phone

Mr. Brandon Lynn, Florida Agri

Ms. Melenia Watson, CLDD

1) PRESIDENT CALLS MEETING TO ORDER, 10:00 A.M.

Mr. Beale called the quarterly meeting to order at 10:00 a.m. in the District's office located at 23351 North River Road, Alva, Florida, on Wednesday, April 10, 2019.

2) MEETING ANNOUNCEMENT

Ms. Clement announced that the meeting was noticed in the Fort Myers News Press pursuant to Florida Statutes, on June 21, 2019 and June 28, 2019, and is also posted on the District's website.

3) ELECTION OF CHAIRPERSON & SECRETARY TO CONDUCT MEETING

LANDOWNERS ELECT CHAIRPERSON & SECRETARY

Mr. Jefferies motioned to elect Mr. Beale as chairman and secretary. Mr. Fabry seconded. Motion passed.

4) CALL FOR PROXIES

a) TABULATE-ANNOUNCE RESULTS

Ms. Clement said that pursuant to Chapter 298 Florida Statutes, the acreage that is present at a meeting constitutes a quorum.

b) CHAIRPERSON DECLARES A QUORUM

Mr. Beale declared a quorum.

5) ELECTION OF A SUPERVISOR

Mr. Joe Beale's term 2016-2019 has ended.

Mr. Jefferies motioned to elect Mr. Beale as Supervisor for the term of 2019/2022. Mr. McKenna seconded. Motion passed.

a) TABULATE-ANNOUNCE RESULTS

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Mr. Beale was elected by acclamation to serve a three year term, 2019/2022, as supervisor.

b) OATH OF OFFICE

Ms. Clement administered the oath of office to Mr. Beale.

6) ADJOURN ANNUAL LANDOWNERS MEETING

Meeting was adjourned, 10:02 a.m.

7) PRESIDENT CALLS QUARTERLY MEETING TO ORDER

a) PRESIDENT CALLS QUARTERLY MEETING TO ORDER

Mr. Beale called the quarterly meeting to order at 10:03 a.m.

b) ELECTION OF A PRESIDENT FOR 2019/2020 FISCAL YEAR

Mr. Fabry nominated Mr. Beale to serve as president of the Board of Supervisors for 2019/2020. Mr. McKenna seconded. Motion passed.

8) OLD BUSINESS

APPROVE MINUTES OF THE MEETING HELD APRIL 10, 2019

Mr. Fabry motioned to approve the minutes of the April 10, 2019, meeting. Mr. McKenna seconded. Motion passed.

9) SECRETARY/TREASURER'S REPORT

a) FINANCIAL REPORT FOR APRIL 11, 2019 THROUGH JULY 10, 2019

Mr. Fabry motioned to approve the financial report. Mr. McKenna seconded. Motion passed.

b) APPROVAL AND EXECUTION OF THE CREDIT LINE LOAN DOCUMENTS FOR 2019/2020

Mr. Fabry motioned to renew the \$100,000.00 annual credit line at a 5% fixed interest rate, and a \$150.00 processing fee, with Crews Bank & Trust. Mr. Beale seconded. Motion passed.

c) NEXT MEETING, OCTOBER 9, 2019 at 10:00 A.M.

10) FIELD REPORT

a) REVIEW OF THE FIELD REPORT FOR APRIL THROUGH JUNE 2019

Ms. Clement provided a copy of Mr. Sebring's field report to all in attendance. The report was reviewed and discussed.

b) SPANISH CREEK

1) Mr. Beale stated that Mr. Sebring had performed a great job lowering the culverts at Spanish Creek. The other supervisors concurred.

2) Ms. Clement said that two quotes were received for the removal of vegetation in Spanish Creek. 1) Sebring Tractor for \$36,750.00, and 2) Wood & Wetlands, Inc. for \$17,500.00.

After discussion, Mr. McKenna motioned to approve hiring Wood & Wetlands, Inc. for the project at a cost of \$17,500.00. Mr. Fabry seconded. Motion passed.

c) MOWING ON THE NORTH DIKE

Mr. McKenna stated that the North Dike needs to be mowed.

After discussion, Mr. Fabry motioned to give Mr. McKenna permission to spend up to \$15,000.00 to mow the North Dike. Mr. Beale seconded. Motion passed.

d) HERBICIDE UPDATE

Ms. Clement said that Mr. Crivellaro completed the herbicide treatment at a cost of \$7,700.00.

e) SECTION 12: REMOVAL OF SPOIL MATERIAL FROM DICHES

Mr. Fabry said there are clumps of dirt that needs to be removed from the Section 12 ditches.

A short discussion ensued.

Mr. Fabry motioned to authorized Mr. Sebring to spend up to \$5,000.00 to remove the spoil material. Mr. McKenna seconded. Motion passed.

Mr. Fabry motioned to approve the field report. Mr. Beale seconded. Motion passed.

11) ENGINEER'S REPORT

a) ANNUAL ENGINEER'S REPORT

Mr. Grandusky discussed each item on his report.

Mr. McKenna motioned to approve the Annual Engineers Report. Mr. Fabry seconded Motion passed.

b) UPDATE ON SPANISH CREEK PROJECT

Mr. Grandusky said that the lowering of the culverts in Spanish Creek will increase the peak discharge by about 27% and the resulting peak flood stage in the grove will be about 1.5 feet lower. Mr. Grandusky added that it appears that more water is flowing out of Spanish Creek which is an improvement.

Mr. Grandusky stated that he did note in his annual report that there is a need for vegetative maintenance downstream of the culverts going toward Spanish Creek and State Road 78. Mr. Grandusky stated that the he put together a map for Mr. Lynn so that he can get a quote from the contractor, Woods & Wetlands, Inc. Mr. Beale told Mr. Grandusky that the Board had just approved the ditch cleaning with Woods & Wetlands.

c) UPDATE ON TARPON BLUE

Mr. Beale said that Mr. Lynn had to take a drone up to look over Tarpon Blue because CLDD was getting an irregular inflow. Mr. Lynn said that the District went from zero flow on the Section 2 back up culvert and the water was six inches below the riser. Then, two days later, the District had seventeen inches of water coming into Section 2. Mr. Beale said that Mr. Lynn road with a forestry representative to inspect the area, but he was not sure what the District learned because there were no visible irregularities. Mr. Lynn said that he went out a mile North on the wing walls, but did not see any problems.

Mr. Lynn said that he spoke with the forestry representative and was told that officially, anytime the District wants to take a look at Tarpon Blue, to phone them. In addition, a drone can be utilized by CLDD.

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Mr. Jefferies asked the minutes reflect the permission given from the forestry representative to CLDD to inspect Tarpon Blue, and to be able to utilize a drone, a part of the official record.

Ms. Clement said that the invoice for the drone was \$750.00.

Mr. Beale said that since Tarpon Blue had partially taken down the dikes in the fields, he felt that the fields will be turned back to pasture. Mr. Grandusky said that he had spoken with Mr. Ken Smith. Mr. Smith said that he intends to rotate the farming project. Mr. Grandusky stated that Mr. Smith will have to go through the whole process of getting new permitting to put the melon fields back in production.

Mr. Grandusky stated, for the record, that in the annual engineer's report, he summarized and documented the County Line Ditch Pump in Section 1, the Babcock Water Storage Project, the Hydraulic Capacity Evaluation of Daniel's Ditch/Spanish Creek Outfall structure and the monitoring of the Tarpon Blue Resource & Land Management's whole project from beginning to end.

12) BUDGET 2019/2020

a) DISCUSSION ON DRAFT BUDGET FOR 2019/2020.

Ms. Clement submitted the draft budget for review/comments. A short discussion ensued.

Mr. Fabry motioned to approve the 2019/2020 draft budget. Mr. McKenna seconded. Motion passed.

b) ESTABLISH 2019/2020 ASSESSMENT RATE

Tax assessment rate for the 2019/2020 year is \$59.34 an acre.

Mr. Fabry motioned to approve \$59.34 per acre as the assessment rate for the 2019-2020 year. Mr. McKenna seconded. Motion passed.

c) EXECUTE 2019/2020 ASSESSMENT RESOLUTION

Mr. Fabry motioned to adopt the Assessment Resolution. Mr. McKenna seconded. Motion passed. Mr. Beale executed the resolution.

13) CALL FOR NEW OR OTHER BUSINESS

a) APPOINT SECRETARY/TREASURER, LEGAL FIRM, AND ENGINEERING FIRM FOR THE 2019/2020 FISCAL YEAR

Mr. Fabry motioned to elect Ms. Clement as the secretary/treasurer, to appoint Grandusky and Lamb, as the engineering firm, Lewis Longman and Walker P.A., as the legal firm, and Baggett, Reutimann & Associates, as the auditing firm for 2019/2020. Mr. McKenna seconded. Motion passed.

b) EXECUTE 2019/2020, RESOLUTION FOR THE LEVY AND COLLECTION OF NON-AD VALOREM ASSESSMENTS

Mr. Beale motioned for the Non-Ad Valorem Resolution to be executed for the 2019/2020 year. Mr. Fabry seconded. Motion passed.

c) FIELD CONSULTANT AGREEMENT

Mr. McKenna motioned to approve the field consultant agreement between Mr. Randy Sebring and CLDD for 2019/2020 with a salary of \$1,495.00 a month. Mr. Fabry seconded. Motion passed.

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d) MEETING DATES FOR FISCAL YEAR 2019/2020

Mr. Fabry motioned for the CLDD meetings to be held on October 9, 2019, January 8, 2020, April 8, 2020, and July 8, 2020. All meetings to be held at 10:00 a.m. Mr. McKenna seconded. Motion passed.

e) OTHER

Mr. Grandusky turned in an invoice in the amount of \$3,500.00 from CardNo, Inc. for the survey on the Spanish Creek elevations which was completed on September 26, 2018.

Mr. Beale motioned to pay CardNo, Inc. in the amount of \$3,500.00. Mr. Fabry seconded. Motion passed.

14) ADJOURNMENT

The meeting adjourned at 11:06 a.m.

Respectfully submitted,

Dana Clement
Secretary/Treasurer

COUNTY LINE DRAINAGE DISTRICT
FINANCIAL REPORT
SEPTEMBER 30, 2019

	BEGINNING BALANCES	OCTOBER RECEIVED	NOVEMBER RECEIVED	DECEMBER RECEIVED	JANUARY RECEIVED	FEBRUARY RECEIVED	MARCH RECEIVED	APRIL RECEIVED	MAY RECEIVED	JUNE RECEIVED	JULY RECEIVED	AUGUST RECEIVED	SEPTEMBER RECEIVED	FUNDS RECEIVED	TOTAL FUNDS REMAINING
BUDGET: 2018-2019															
CHECKING ACCOUNT-SEACOAST NAT'L BANK		186,167.90	169,281.37	167,149.51	214,434.53	192,220.30	185,917.35	171,469.24	223,261.83	186,019.32	176,562.24	162,764.71	146,987.57		
INCOME															
TAX COLLECTOR	184,838.16	102.10	6,629.04	55,028.82	239.23	116.26	476.97	122,353.60	0.00	0.00	0.00	0.00	0.00	184,946.02	
EXCESS FEES	0.00	194.81	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	194.81	
BANK INTEREST	0.00	15.41	13.87	16.70	17.96	14.76	15.52	16.19	18.10	15.16	14.79	13.79	13.79	172.25	
MISCELLANEOUS INCOME	0.00	0.00	0.00	0.00	0.06	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.06	
RESERVE ACCOUNT	113,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
CREDIT LINE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL BALANCES	298,338.16	186,480.22	175,924.28	222,195.03	214,691.78	192,351.32	186,409.84	293,839.03	223,279.93	186,034.48	176,577.03	162,778.50	146,987.57	185,313.14	
EXPENDITURES	AMOUNT	ACTUAL OCTOBER EXPENSES	ACTUAL NOVEMBER EXPENSES	ACTUAL DECEMBER EXPENSES	ACTUAL JANUARY EXPENSES	ACTUAL FEBRUARY EXPENSES	ACTUAL MARCH EXPENSES	ACTUAL APRIL EXPENSES	ACTUAL MAY EXPENSES	ACTUAL JUNE EXPENSES	ACTUAL JULY EXPENSES	ACTUAL AUGUST EXPENSES	ACTUAL SEPTEMBER EXPENSES	TOTAL FUNDS EXPENDED	TOTAL FUNDS REMAINING
EMPLOYEE WAGES	37,800.00	2,904.00	2,904.00	2,904.00	2,904.00	2,904.00	5,844.00	2,904.00	2,904.00	2,904.00	2,904.00	2,904.00	2,904.00	37,788.00	12.00
FICA EXPENSE	2,900.00	222.16	222.16	222.16	222.16	222.16	447.07	222.16	222.16	222.16	222.16	222.16	222.16	2,890.83	9.17
EMPLOYEE BENEFITS	2,270.00	174.24	174.24	174.24	174.24	174.24	350.64	174.24	174.24	174.24	174.24	174.24	174.24	2,267.28	2.72
ROAD'S MAINTENANCE	24,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	24,500.00
CANAL'S MAINTENANCE	30,000.00	0.00	0.00	0.00	12,585.00	0.00	2,164.56	44,652.75	23,000.00	0.00	750.00	7,262.00	23,855.00	114,269.31	-84,269.31
OUTSIDE MAINTENANCE LABOR	28,000.00	1,823.21	3,217.21	287.21	2,153.77	1,752.21	1,752.20	2,063.89	1,506.85	2,146.48	1,746.75	2,046.85	1,941.48	22,438.11	5,561.89
WEED CONTROL	29,000.00	0.00	0.00	0.00	0.00	0.00	0.00	9,992.80	7,700.00	0.00	0.00	0.00	0.00	17,692.80	11,307.20
CONTROL STRUCTURES	31,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	31,000.00
FUEL/LUBRICANTS	2,500.00	1,729.94	0.00	0.00	999.90	0.00	0.00	0.00	0.00	0.00	0.00	1,646.35	0.00	4,376.19	-1,876.19
EQUIPMENT PARTS/REPAIRS	4,500.00	1,207.77	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	452.84	1,660.61	2,839.39
SUTA/FUTA ACCOUNT	40.00	8.30	0.00	0.00	8.71	0.00	0.00	11.65	0.00	0.00	8.71	0.00	0.00	37.37	2.63
CONSTRUCTION MATERIALS	500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00
ATTORNEY FEES	10,000.00	0.00	0.00	200.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	200.40	9,799.60
ENGINEERING FEES	8,500.00	0.00	0.00	0.00	0.00	0.00	570.00	0.00	0.00	0.00	5,210.00	0.00	0.00	5,780.00	2,720.00
AUDIT YEAR ENDING 2018	8,500.00	0.00	0.00	0.00	0.00	0.00	350.00	7,341.00	0.00	816.00	0.00	0.00	0.00	8,507.00	-7.00
TAX COLLECTOR'S FEE	535.00	5.11	256.65	256.65	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	518.41	16.59
TAX REVENUES DISCOUNTS	7,109.16	0.00	265.15	2,184.48	7.18	0.00	4.77	0.00	0.00	0.00	0.00	0.00	0.00	2,461.58	4,647.58
PROPERTY APPRAISER'S FEE	354.00	0.00	354.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	354.00	0.00
INSURANCE	7,500.00	6,557.00	0.00	0.00	0.00	0.00	100.00	0.00	0.00	0.00	0.00	0.00	0.00	6,657.00	843.00
MEETINGS & MEMBERSHIP'S DUES	750.00	675.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	675.00	75.00
MISCELLANEOUS EXPENSES	900.00	83.18	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	259.10	0.00	61.04	403.32	496.68
OFFICE EXPENSES	8,500.00	205.58	0.00	150.00	1,843.16	0.00	150.00	1,833.35	150.00	1,828.00	0.00	150.00	1,842.68	8,152.77	347.23
WATER ANALYSES	6,000.00	222.00	0.00	0.00	192.00	0.00	0.00	0.00	222.00	0.00	1,156.00	0.00	0.00	1,792.00	4,208.00
RESERVE	30,000.00	0.00	0.00	0.00	0.00	0.00	1,826.00	0.00	0.00	0.00	0.00	0.00	0.00	1,826.00	28,174.00
OPERATING LOAN-PRINCIPAL (Maturity: 8-4-2019)	16,000.00	1,332.98	1,335.28	1,341.15	1,344.37	1,348.94	1,356.21	1,358.13	1,363.34	1,367.37	1,372.32	1,377.78	0.00	14,897.27	1,102.73
OPERATING LOAN-INTEREST	680.00	48.98	46.08	40.21	36.99	32.42	25.15	23.23	18.02	13.99	9.04	7.55	0.00	301.66	378.34
TOTAL BUDGET	298,338.16	17,198.85	8,774.77	7,760.50	22,471.48	6,433.97	14,940.60	70,577.20	37,260.61	9,472.24	13,812.32	15,790.99	31,453.44	255,946.91	42,391.25
CURRENT CASH STATUS		169,281.37	167,149.51	214,434.53	192,220.30	185,917.35	171,469.24	223,261.83	186,019.32	176,562.24	162,764.71	146,987.57	115,534.13		

