

**COUNTY LINE DRAINAGE DISTRICT
BOARD OF SUPERVISORS'
MEETING AGENDA FOR
JANUARY 8, 2020, at 10:00 a.m.
MEETINGS ARE HELD AT 23291 NORTH RIVER ROAD, ALVA, FLORIDA
MEETINGS ARE OPEN TO THE PUBLIC
District Website: districtsapecial.org/cddd**

BOARD OF SUPERVISORS

Mr. Joe Beale, President
Mr. Paul Fabry, Supervisor
Mr. Pat McKenna, Supervisor

EXECUTIVE DIRECTOR

Dana Clement

- 1) **PRESIDENT, CALL MEETING TO ORDER**
- 2) **OLD BUSINESS**
 - a. Approve the minutes of the meeting held on October 9, 2019.
 - b. Other.
- 3) **SECRETARY/TREASURER'S REPORT**
 - a. Approve the financial report for October 10, 2019 through January 8, 2020.
 - b. Next meeting is April 8, 2020.
 - c. Other.
- 4) **FIELD REPORT**
 - a. Field Report for October, November and December 2019.
 - b. Repaired washouts in North Dike, \$3,800.00.
 - c. Installation of two culverts: Section 2, a 72" x 50', (\$7,930 culvert, \$5,635 installation, and in Section 12 between blocks 4 and 5, a 48" x 40', (\$2,756 culvert, \$2,570 installation).
 - d. Graded 16 miles of roadways, \$11,500.00.
 - e. Other.
- 5) **ENGINEER**
 - a. Spanish Creek Project.
 - b. BMAP.
 - c. Other.
- 6) **NEW BUSINESS**
 - a. Other.
- 7) **CALL FOR PUBLIC COMMENTS**
- 8) **ADJOURNMENT**

COUNTY LINE DRAINAGE DISTRICT
QUARTELY MEETING MINUTES
OCTOBER 9, 2019 AT 10:00 A.M.
HELD AT 23351 NORTH RIVER ROAD, ALVA, FLORIDA
THIS MEETING IS OPEN TO THE PUBLIC
Website: districtsarespecial.org/cldd

BOARD OF SUPERVISORS

Mr. Joe Beale, President

Mr. Paul Fabry, Supervisor

Mr. Pat McKenna, Supervisor-Absent

FIELD CONSULTANT

Mr. Randy Sebring

EXEC. DIRECTOR/SEC.TREAS.

Ms. Dana Clement

OTHERS PRESENT

Mr. Brandon Lynn, Florida Agri Mgmt.

Mr. Kyle Grandusky, District Engineer, via telephone

1) PRESIDENT CALLS THE MEETING TO ORDER

Mr. Beale called the meeting to order at 10:00 a.m.

2) OLD BUSINESS

a) APPROVE MINUTES OF THE MEETING HELD JULY 10, 2019

Ms. Clement submitted the draft minutes for the annual/quarterly meetings held on July 10, 2019.

Mr. Fabry motioned to approve the minutes of the July 10, 2019 meetings. Mr. Beale seconded. Motion passed.

3) SECRETARY/TREASURER'S REPORT

a) FINANCIAL REPORTS FOR JULY 11, 2019 THROUGH SEPTEMBER 30, 2019, AND OCTOBER 1, 2019 THROUGH OCTOBER 9, 2019

Ms. Clement submitted the financial reports for July 11, 2019 through September 30, 2019, and for October 1, 2019 through October 9, 2019. Ms. Clement reported that the carry-over from the 2018-2019 year into the current 2019-2020 year is \$115,536.00.

Mr. Fabry motioned to approve the financial reports. Mr. Beale seconded. Motion passed.

b) NORTH DIKE MOWING, SEEDWAY, LLC, \$7,262.00

Mr. Clement said that the North Dike was mowed by Seedway LLC, and the cost was \$7,262.00

Ms. Clement said that \$30,000.00 was placed in the budget for mowing the North Dike and at the cost of \$7,262.00, the North Dike can be mowed three times per year, if the Board so chooses. Mr. Beale said that two or three times per year will be the most it will need to be mowed.

c) NEED TO RATIFY THE EXECUTION OF A PROPOSAL WITH WOODS & WETLANDS TO CLEAN AN ADDITIONAL 200' IN SPANISH CREEK AT A COST OF \$2,040.00

Ms. Clement said that the District had already agreed to have Woods & Wetlands go into Spanish Creek and remove vegetation for \$17,500.00. Ms. Clement said that an additional 200 feet was required to be cleaned for the first part of the project to be affective. Ms. Clement said that she consulted with Mr. McKenna and the District's engineer, Mr.

Grandusky and they both concurred that the additional 200 feet must be cleaned. Ms. Clement said that she authorized the project and it has been completed.

Mr. Fabry motioned to approve Ms. Clement authorizing the cleaning of an additional 200 feet of Spanish Creek, by Woods & Wetlands at a cost of \$2,040.00. Mr. Beale seconded. Motion passed.

d) NEXT MEETING IS JANUARY 8, 2020, at 10:00 A.M.

Ms. Clement said that the next meeting is scheduled to be held on January 8, 2020.

4) FIELD REPORT

a) REVIEW OF THE FIELD REPORT FOR JULY, AUGUST, AND SEPTEMBER 2019

Mr. Beale said that there needs to be a thorough review of what maintenance needs to be done, each year, to maintain the North Dike. Mr. Fabry said that there are wash-outs and holes which need to be filled.

Ms. Clement said that CLDD has a budget of \$42,000.00 toward maintenance for the North Dike.

After a lengthy discussion, Mr. Fabry motioned to approve Mr. McKenna and Mr. Sebring to inspect the North Dike and determine what will be the best way to approach repairing the washouts and holes in the North Dike. Cost for the repairs not to exceed \$10,000.00. Mr. Beale seconded. Motion passed.

b) NEED TO REPLACE CULVERT, SECTION 2

Mr. Sebring said that the District still has the culvert in Section 2 that needs to be replaced. Mr. Sebring said that the cost of replacing this culvert is in the budget. Mr. Sebring said that he will measure the culvert for the correct dimensions, but estimates that it is a 60" or 72" x 50' long culvert. Mr. Sebring said he will contact Ms. Clement with the correct dimensions.

c) SECTION 12: REMOVAL OF SPOIL MATERIAL FROM DICHTHES

Mr. Sebring said that he had completed the removal of the spoil material on the ditch banks in Section 12.

d) GRADE ROADS

Mr. Sebring said that herbicides were applied to all the roadways to prepare for the road's being graded. Ms. Clement asked what the costs will be to grade. Mr. Sebring said grading the roads will be expensive because they are in terrible shape. Mr. Sebring said that the roads are so grassy that the District may have to apply herbicides again to be able to grade them. Mr. Clement said that \$12,500.00 will be what is left in the budget for grading. Mr. Sebring said it has been four weeks since the last herbicide. Mr. Fabry said it may be more cost effective to herbicide the roads two times, and a little earlier, before Mr. Sebring runs the grader through it or just fill in the pot holes instead of grading. Mr. Sebring said that he will determine the best alternative and check back with Mr. McKenna.

Mr. Fabry motioned to approve the field report. Mr. Beale seconded. Motion passed.

5) ENGINEER'S REPORT

a) SPANISH CREEK PROJECT

Mr. Grandusky stated that he did inspect the project at Spanish Creek during and after Woods & Wetland's removed the vegetation. Mr. Grandusky said that he also took photos, sent the status of the project, and his approval of the project, to Ms. Clement. Ms. Clement said that she then forwarded Mr. Grandusky's email to each supervisor.

Mr. Grandusky asked if the second part of the project, being the additional 200 feet of removal of vegetation, had been completed. Ms. Clement said that it had.

b) BMAP (BASIN MANAGEMENT ACTION PLANS)

Mr. Grandusky said that there was some activity with the DEO (Department of Environmental Protection), and the DEO has been assigned to update the BMAP for the Caloosahatchee estuary by the end of this year. Mr. Grandusky said that part of the update is to expand the area of the BMAP and that the BMAP originally included the estuary, a portion of the watershed basin, and everything downstream of the Franklin Locks. Mr. Grandusky said that it originally did not include the C43 canal, which brings Franklin Locks up to Lake Okeechobee, as part of the update. Mr. Grandusky said that this will include the fresh water contributing from the Franklin Locks, and that CLDD now falls within that area and that CLDD is impaired, based on monitoring data.

Mr. Fabry asked Mr. Grandusky, based on the water monitoring that CLDD has performed over the past years, how does its nitrogen levels match up to what DEP is requiring, and are the nitrogen levels coming into the District from the north and discharging to the south.

Mr. Grandusky said that BMAP basically is written to where everyone, including CLDD, is required to reduce nitrogen by 23% in the fresh water areas, and CLDD is basically responsible for the nitrogen clean up. Mr. Grandusky said that for agricultural maintenance, BMAP will start with private land owners first, and if someone is enrolled in the Florida Department of Agriculture's (FDACS) BMAP program for their particular commodity, for instance citrus, which is CLDD's, then there is the presumption that the District has already met the reduction requirements.

Mr. Beale asked Mr. Grandusky to call Mr. Raulie Raulerson with the FDACS and to get started on making sure that CLDD is in compliance.

Mr. Grandusky said that water districts will not be given a specific reduction date, but what BMAP will require, is a BMP for certain water control districts. Also, the BMP will be specific to canals and there is a template the District has been provided, a draft BMP plan, that has been proposed to other water control districts. Mr. Grandusky said he is working from this template to suit CLDD and will forward a draft to Ms. Clement upon completion. Mr. Grandusky said the cost will be approximately \$1,000.00.

Mr. Grandusky said, that in the future, the annual agendas should reflect that CLDD's BMP is being discussed on a regular basis.

Mr. Beale said that CLDD has a lot of absentee landowners and asked Ms. Clement to see if they are enrolled in the BMAP plan. Ms. Clement said that she will contact Mr. Raulerson, FDACS.

Mr. Fabry recommended at the next year's annual landowners' meeting, the District make the BMP program, a policy. Mr. Grandusky said that one of the items on the BMP program list is to maintain the culverts, which the District already does. Mr. Grandusky said that

COUNTY LINE DRAINAGE DISTRICT
MEETING MINUTES
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BMAP has a map showing which canals are maintained by CLDD and it is requiring basic information about the District. Ms. Clement said that she has a document which explains what the District does, etc. and can forward to Mr. Grandusky.

Mr. Grandusky said that he will keep studying the BMAP program, editing the text on the documents to suit CLDD, and reviewing all of the requirements of BMAP, and will follow-up with CLDD. Mr. Grandusky said that CLDD will also be required to submit an annual report to DEP indicating how the District is handling the requirements of BMAP.

6) CALL FOR NEW OR OTHER BUSINESS

a) MANAGEMENT COMPANY FOR CLDD AFTER MS. CLEMENT'S RETIREMENT

Mr. Clement said that she wants to let the Board know that she will be retiring in September of 2020.

Ms. Clement said that she had contacted several management firms to assume management of CLDD, once she has retired, and one of them, Dorrill Management has agreed, to manage CLDD at a cost of \$2,300.00 a month.

Ms. Clement said that there are a lot of things that need to be done before she leaves, like transferring the registered agent, a new secretary/treasurer to be elected, etc... Mr. Beale asked Ms. Clement to keep talking with management companies and compile a list of who Ms. Clement thinks is qualified. Mr. Beale said that he will also look for someone to manage the District. Mr. Beale asked Ms. Clement to supply him with a detailed job description of what her job encompasses.

Ms. Clement said that she will update the District at every meeting until she leaves.

b) SEBRING TRACTOR: FIELD REPORT

Mr. Fabry asked Mr. Sebring if the field report was a standard report or a formatted report. Mr. Sebring said that the report line items are always what he uses. Mr. Fabry said that he would like to recommend that Mr. Sebring have a standardized field report. Mr. Fabry said that with the BMAP upon the District that the report will reveal that CLDD is being proactive. Ms. Clement said that she can provide sample forms to Mr. Sebring.

Mr. Fabry motioned for Mr. Sebring to use a standardize field report in the future. Mr. Beale seconded. Motion passed.

7) ADJOURNMENT

The meeting adjourned at 11:01 a.m.

Respectfully submitted,

Dana Clement
Secretary/Treasurer

**COUNTY LINE DRAINAGE DISTRICT
FIELD REPORT
FOR THE MONTHS OF OCTOBER THROUGH DECEMBER 2019**

1) CULVERTS REMOVED/INSTALLED

- a) Removed and replaced 48" x 40' in Section 12.
- b) Removed and replaced 72" x 50' in Section 2.

2) CANALS CLEANED

- a) Filled washouts on north dike with track hoe.
- b) Cleaned ditches in Section 1.
- c) Spread material on ditch banks in Section 1.

3) WEED CONTROL

- a) None.

4) ROADS MAINTENANCE

- a) Filled in washout holes in the roads with loader.
- b) Graded all roads.
- c) Spread buildup on sides of the roads from grader with the loader.

5) METERS/PUMPS

- a) Read all meters.

6) PROJECTED OR SPECIAL PROJECT

- a) None.