

**JOSHUA WATER CONTROL DISTRICT (JWCD)
BOARD OF SUPERVISORS'
MEETING AGENDA FOR OCTOBER 13, 2020, AT 9:00 A.M.
MEETINGS ARE HELD AT THE JOSHUA OFFICES
12008 N.E. HIGHWAY 70, ARCADIA, FLORIDA
MEETINGS ARE OPEN TO THE PUBLIC
District's website: districtsapecial.org/jwcd**

BOARD OF SUPERVISORS

Mr. Richard Strickland, President
Mr. Brian Phillips, Supervisor
Mr. Lenny Lempenau, Supervisor

GENERAL MANAGER

Ms. Linda Williams

FIELD SUPERVISOR

Mr. James Shattles

1) **PRESIDENT, CALL MEETING TO ORDER**

2) **OLD BUSINESS**

- a) Approve the minutes of the August 11, 2020, Annual Landowners'/Quarterly meetings.
- b) Other.

3) **DISTRICT MANAGER'S REPORT**

- a) Inter-Local Agreement between JWCD and ECDD has been recorded in both counties.
- b) Audit for year ending September 30, 2020, is scheduled for the week of November 16, 2020.
- c) Request year-end bonuses.
- d) No smoking policy.
- e) Safety issue, RE: Need a fuel hook-up system for fuel tanks.
- f) Ratification of the change in the authorization person for the MasterCard.
- g) Other.

4) **SECRETARY/TREASURER'S REPORT**

- a) Financial report for August 12, 2020 through September 30, 2020, end of fiscal year 2019-2020.
- b) Financial report for October 1, 2020 through October 13, 2020, beginning of fiscal year 2020-2021.
- c) Other.

5) **SUPERVISOR'S FIELD REPORT**

- a) Field reports for August through September 2020.
- b) Other.

6) **ATTORNEY'S REPORT**

- a) Mr. Lewis and Mr. Behn in attendance.

7) **CALL FOR NEW OR OTHER BUSINESS**

- a) FARMS Project, 09-16, Mr. Kevin Shelfer.
- b) Other.

8) **CALL FOR PUBLIC COMMENTS**

9) **ADJOURNMENT**

JOSHUA WATER CONTROL DISTRICT (JWCD)
ANNUAL LANDOWNERS' AND MONTHLY MEETING MINUTES
FOR AUGUST 11, 2020

District's website: districtsapecial.org/jwcd

BOARD OF SUPERVISORS

Mr. Buddy Strickland, President
Mr. Donald Hovey, Supervisor-Absent
Mr. Brian Phillips, Supervisor

OTHER ATTENDEES

Mr. James Shattles, Field Supervisor
Ms. Linda Williams, JWCD
Mr. Terry Lewis, Attorney, via phone
Ms. Melenia Watson, JWCD

DISTRICT MANAGER

Ms. Dana Clement

1) PRESIDENT CALLS ANNUAL LANDOWNERS' MEETING TO ORDER, 9:00 A.M.

Meetings are held in the district's office, located at 12008 N.E. Highway 70, Arcadia, Florida, and are open to the public.

2) MEETING ANNOUNCEMENT

Ms. Clement said that meeting notices were advertised in the Sun Newspapers on July 24, 2020 and July 31, 2020 in accordance with Florida Statutes, and also posted on the District's website.

Ms. Clement read the notification aloud.

3) ELECTION OF CHAIRPERSON & SECRETARY TO CONDUCT MEETING

Mr. Strickland motioned to elect Mr. Terry Lewis as Chairperson and Ms. Clement as Secretary of the Annual Landowners' Meeting. Mr. Phillips seconded. Motion passed.

4) CALL FOR PROXIES

a. TABULATE-ANNOUNCE RESULTS

Ms. Clement said that one acre represents one vote. Mr. Strickland said that he represents Alico, Inc., who has 23,072.5 acres and Ms. Clement said that Mr. Lenny Lempenau has 257.20 acres.

b. CHAIRPERSON DECLARED A QUORUM

5) ELECTION OF SUPERVISOR

a. TERM EXPIRATION, MR. DONALD HOVEY, 2017-2020

Mr. Strickland opened the floor for nominations for new supervisor.

JOSHUA WATER CONTROL DISTRICT
ANNUAL LANDOWNERS' MEETING & QUARTERLY MEETING
AUGUST 11, 2020

Mr. Strickland nominated Mr. Lenny Lempenau (ABSENT). Mr. Phillips seconded. Motion passed.

Mr. Lenny Lempenau (Term: 2020-2023) was elected by acclamation.

c. OATH OF OFFICE

Mr. Lewis said that Mr. Lenny Lempenau can take the Oath of Office at his convenience.

6) ADJOURN ANNUAL LANDOWNERS' MEETING

Mr. Strickland adjourned the annual meeting at 9:05 a.m.

7) PRESIDENT CALLED MONTHLY MEETING TO ORDER 9:05 A.M.

a. ELECTION OF A NEW PRESIDENT FOR 2020/2021

Mr. Phillips nominated Mr. Strickland to serve as president of the Board of Supervisors for 2020/2021. Mr. Strickland was voted as President for 2020/2021 unanimously.

8) OLD BUSINESS

a. APPROVE THE MINUTES OF THE MEETING HELD ON JULY 14, 2020

Mr. Phillips motioned to approve the minutes. Mr. Strickland seconded. Motion passed.

b. STATUS OF MANAGEMENT OF THE DISTRICT

Mr. Strickland introduced Ms. Linda Williams, future Executive Director upon Ms. Clements retirement September 30, 2020.

9) DISTRICT MANAGER'S REPORT

a. FINANCIAL REPORT FOR JULY 14, 2020 THROUGH AUGUST 11, 2020

Mr. Phillips motioned to approve the financial report for July 14, 2020 through August 11, 2020. Mr. Strickland seconded. Motion passed.

b. EXECUTE LETTER AGREEMENT BETWEEN JWCD AND ECDD FOR 2020/2021

Mr. Phillips motioned to approve the execution of the annual Letter Agreement between, Joshua Water Control District (JWCD) and East Charlotte Drainage District (ECDD). JWCD's field superintendent, Mr. James Shattles, and JWCD field employees to do work for ECDD, in the amount of \$24,000.00 for the fiscal year 2020/2021. Mr. Strickland seconded. Motion passed.

Mr. Strickland executed the agreement.

10) SUPERVISOR'S FIELD REPORT FOR JULY, 2020

Mr. Phillips motioned to approve the field report for July, 2020. Mr. Strickland seconded. Motion passed.

11) ENGINEER'S REPORT (ANNUAL)

Mr. Phillips motioned to approve the report. Mr. Strickland seconded. Motion passed.

12) ATTORNEY'S REPORT

Mr. Lewis said there has been new legislative activity that benefits JWCD and was approved by the governor, which is about the website and Americans Disability Act. Mr. Lewis said that the audit report no longer had to be posted on the website and JWCD only had post a link to the auditor general website. Mr. Lewis said that the agenda on the website no longer had to have the attachments posted.

Mr. Lewis any new employees hired after January 2021 must be E-Verified prior to starting.

Mr. Philips motioned to approve the attorneys report. Mr. Strickland seconded. Motion passed.

13) BUDGET 2020/2021

Mr. Phillips motioned to approve the draft 2020/2021 budget as submitted. Mr. Strickland seconded. Motion passed.

a. 2020/2021 ASSESSMENT RATES

Ms. Clement reported that the approved assessment rates for fiscal year 2020/2021 are: Level of Service A: \$70.91 per acre, Level of Service C: \$56.79 per acre, Level of Service D: \$50.74 per acre, Sub-District B, \$9.38 per acre, Sub-District C, (Wetlands), \$9.38 per acre, and Outside User's Fee: \$7.08 per acre.

b. EXECUTE 2020/2021 ASSESSMENT RESOLUTION

Mr. Phillips motioned to approve the execution of the 2020/2021 Assessment Resolution. Mr. Strickland seconded. Motion passed.

Mr. Strickland executed the document.

c. EXECUTE 2020/2021 RESOLUTION FOR THE LEVY AND COLLECTION OF NON-AD VALOREM ASSESSMENTS

Mr. Phillips motioned to approve the execution of the Resolution for the Levy and Collection of Non-Ad Valorem Assessment for 2020/2021. Mr. Strickland seconded. Motion passed.

Mr. Strickland executed the document.

14) CALL FOR NEW OR OTHER BUSINESS

a. APPOINT SECRETARY/TREASURER FOR 2020/2021

Mr. Strickland motioned to appoint Ms. Linda Williams as the District's Secretary/Treasurer. Mr. Phillips seconded. Motion passed.

JOSHUA WATER CONTROL DISTRICT
ANNUAL LANDOWNERS' MEETING & QUARTERLY MEETING
AUGUST 11, 2020

b. APPOINT A RECORD'S MANAGEMENT LIAISON OFFICER (RMLO)

Mr. Strickland motioned to appoint Ms. Linda Williams as Record's Management Liaison Officer. Mr. Phillips seconded. Motion passed.

c. APPOINT LEGAL, AUDITING, AND ENGINEERING SERVICES FOR 2020/2021

Mr. Strickland motioned to elect Lewis Longman Walker as the attorneys, Bodine Perry as the auditing firm and Progressive Water as the engineering firm. Mr. Phillips seconded. Motion passed.

d. MEETING DATES FOR FISCAL YEAR 2020/2021

Ms. Clement stated that the scheduled meeting dates for the 2020/2021 year will be held on the following dates: October 13, 2020, January 12, 2021, April 13, 2021, July 13, 2021 and August 10, 2021. Ms. Clement said that all meetings will be held in the District office at 9:00 a.m., unless advertised differently.

Mr. Phillips motioned to approve the meeting dates as stated. Mr. Strickland seconded. Motion passed.

Ms. Clement stated that the next meeting will be held October 13, 2020 at 9:00 a.m.

15) CALL FOR PUBLIC COMMENT

None.

16) ADJOURNMENT

The meeting was adjourned at 9:31 A.M.

Respectfully Submitted,

Dana Clement
Secretary/Treasurer
Joshua Water Control District