

COW SLOUGH WATER CONTROL DISTRICT
BOARD OF SUPERVISORS
MONTHLY MEETING AGENDA FOR
OCTOBER 25, 2018, AT 3:00 P.M.

MEETING HELD IN THE COUNTY EXTENSION OFFICES
225 PRATT BOULEVARD, LABELLE, FLORIDA

THE MEETING IS OPEN TO THE PUBLIC

District's website: districtsapecial.org/cswcd

BOARD OF SUPERVISORS

Mr. Phillip Sherrod, President

Mr. Dallas Townsend, Supervisor

Mr. John Giddens, Supervisor

DISTRICT ADMINISTRATOR

Ms. Dana Clement

- 1) PRESIDENT CALLS MEETING TO ORDER
- 2) OLD BUSINESS
 - a) Approve the draft minutes of the September 27, 2018 monthly meeting.
 - b) Other
- 3) ADMINISTRATOR'S REPORT
 - a) Approve the financial report for October 1, 2018 through October 25, 2018.
 - b) Next meeting is January 24, 2019.
 - c) Other
- 4) ENGINEER'S REPORT
 - a) Update on the Lateral 2E project.
 - b) Water studies.
 - c) Elevations study
 - d) Other
- 5) NEW BUSINESS
 - a) Other
- 6) CALL FOR PUBLIC COMMENTS
- 7) ADJOURNMENT

COW SLOUGH WATER CONTROL DISTRICT
MINUTES
SEPTEMBER 27, 2018, AT 3:00 P.M.
COUNTY EXTENSION OFFICES, LABELLE, FLORIDA
Website: districtsapecial.org/cswcd

BOARD OF SUPERVISORS

Mr. Phillip Sherrod, President

Mr. Dallas Townsend, Supervisor

Mr. John Giddens, Supervisor

SECRETARY-TREASURER, ADMINISTRATOR

Ms. Dana Clement

1) PRESIDENT CALLS MEETING TO ORDER

Meeting called to order at 3:00 p.m.

2) OLD BUSINESS

a) APPROVE THE DRAFT MINUTES OF THE MONTHLY MEETING HELD ON AUGUST 23, 2018.

Mr. Townsend motioned to accept the minutes as submitted. Mr. Giddens seconded. Motion passed.

b) OTHER

3) ADMINISTRATOR'S REPORT

a) APPROVE THE FINANCIAL REPORT FOR AUGUST 24, 2018 THROUGH SEPTEMBER 30, 2018, ENDING FISCAL YEAR 2017-2018, AND THE FINANCIAL REPORT FOR OCTOBER 1, 2018, FOR THE 2018-2019 YEAR.

Ms. Clement said the ending balance for year ending 2017-2018 is \$84,967.06, without the September bank interest. The estimated carry-over when preparing the 2018-19 budget, was \$37,000.00, however; the Lateral 2E project did not occur in 2017-2018 as planned, and the condemnation process was halted, which explains the larger than estimated carry-over.

Mr. Townsend motion to approve both financial reports. Mr. Giddens seconded. Motion passed.

b) CHANGE MEETING DATES FOR 2018-2019

Ms. Clement said it is time for the advertisement in the News-Press indicating the meeting dates for 2018-2019, and she is recommending that the district meet in October, January, April, (regular & special), May, (annual meeting), and August of each year, at 3:00 p.m., for scheduled meetings.

Mr. Townsend made a motion to accept Ms. Clement's recommendation. Mr. Giddens seconded. The motion passed.

c) WEBSITE, AMERICAN DISABILITIES ACT (ADA) COMPLIANCE UPDATE

Ms. Clement said the website is being audited and remediated for ADA compliance, and all documents placed on the website will be ADA complaint. The documents are not easy to read, however; that is how they must be formatted in order to be read by a Reader, a device utilized by individuals who have impaired vision.

d) INSURANCE COVERAGE FOR 2018-2019

Ms. Clement said the District received two quotes for insurance coverage for 2018-2019. One from Travelers Indemnity, \$1,849.00, and the other from Egis Insurance, \$3,150.00. Ms. Clement said that she chose Travelers Indemnity and requested a motion to ratify her actions.

Mr. Townsend motioned to ratify selecting Travelers Indemnity. Mr. Giddens seconded. Motion passed.

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BOARD OF SUPERVISORS
MONTHLY MEETING AGENDA
SEPTEMBER 27, 2018

e) NEXT MEETING IS OCTOBER 25, 2018

4) ENGINEER'S REPORT

a) BID PACKAGE FOR LATERAL 2E

Ms. Foster said she received four written quotes from her request for proposals for the Lateral 2E project. 1) Jobco Enterprises, \$9,450.00, 2) Southwest Precision Ag, \$10,332.00, 3) Capling Leveling, \$39,788.35, and 4) Ridgdill, \$54,976.00. Ms. Foster said has worked with all of the contractors and all are qualified and do good work.

Mr. Townsend motion to hire Jobco Enterprises. Mr. Giddens seconded. The motion passed.

It was determined the three culverts are to be installed for the project. Two, 42" x 40' and one, 36" x 40', all aluminum. The culverts will be purchase from Metal Culverts as the low bidder, \$5,650.00.

b) ELEVATIONS STUDY

Not addressed.

c) WATER ANALYSES

Ms. Foster presented a graph indicating the water analyses results. Phosphorus has gone down. Ms. Foster will look into some water studies in the State that do monitoring which might make a good comparison study for the District to review. Board said that it is the stages along the river that are important to review.

d) OTHER

Mr. Sherrod said that Duda had placed a backhoe in the Townsend Canal and had cleaned from the CSWCD structure to the shop road. Duda did not completely clear the canal, but are coming back to complete the job. An invoice in the amount of \$900.00 was sent to CSWCD.

5) PUBLIC COMMENTS

Mr. Sherrod called for any comments from the public. There were none.

6) ADJOURNMENT

Mr. Townsend made a motion to adjourn the meeting at 3:37 p.m. Mr. Giddens seconded. The motion passed.

Respectfully submitted,

Dana Clement

